

# ***DRAFT MINUTES***

*These are the Draft Minutes of the Regular Meeting  
of the North Plainfield Borough Council held on Monday, 26 February 2018.*

*Every attempt has been made to make these as comprehensive  
and conclusive as possible. However, as it is a draft document, it is  
not to be construed as a formal depiction of the official conduct of business and is subject to  
revision up to and following the Governing Body's actual approval of same. If changes are  
necessary, revised minutes will be posted to the website.*

**MINUTES** of the Regular Meeting of the Council of the Borough of North Plainfield held on Monday, **February 26, 2018** at 7:33 p.m. at the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

**PRESENT:**

Council Members:    Everett Merrill  
                                 Keiona R. Miller (absent – excused)  
                                 Frank Righetti (absent – excused)  
                                 Wendy Schaefer (absent – excused)  
                                 Douglas M. Singleterry  
                                 Frank “Skip” Stabile  
                                 Lawrence La Ronde, Council President

Also Present:            David E. Hollod, Business Administrator  
                                 John Kaplan, Esq., Associate Borough Attorney  
                                 Richard K. Phoenix, RMC, Borough Clerk

The Council President read the following Notice of Compliance:

"This is a Regular Meeting of the Council of the Borough of North Plainfield, scheduled by resolution of the Council adopted on November 27, 2017. Adequate notice of this meeting was given pursuant to *N.J.S.A. 10:4-6 et seq.* by transmitting said notice to the *Courier News*, *The Star-Ledger*, *The Alternative Press* and *WKMB* Radio on November 28, 2017 by publication of the announcement in the *Courier News* of December 1, 2017 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

The Clerk had submitted copies of the minutes of the Board of Health, Agenda Conference, and Regular Meeting of February 13, 2018.

Council President La Ronde called for a Roll Call on the minutes:

Board of Health, Agenda Conference, and Regular Meeting of February 13, 2018:

Aye: Merrill, Singleterry, La Ronde  
Abstain: Stabile

The Council President announced the following Mayoral appointment:

**APPOINTMENTS BY MAYOR NOT REQUIRING COUNCIL CONFIRMATION:**

**ECONOMIC DEVELOPMENT COMMITTEE:**

Steve McIntyre

Two-year unexpired term

**HEARING:**

**ORDINANCE NO. 18-03** AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE BOROUGH CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER II ENTITLED, "ADMINISTRATION," ARTICLE I ENTITLED, "ADMINISTRATIVE CODE," SECTION 2-6 ENTITLED, "DEPARTMENT OF ADMINISTRATION," MOST NOTABLY, SECTION 2-6.14, ENTITLED "MUNICIPAL ALLIANCE COMMITTEE."

The Clerk read the Ordinance by its title.

**PUBLIC COMMENT:** None.

Motion to close public comment by Mr. Stabile, seconded by Mr. Merrill and on Roll Call carried all four voting aye.

Mr. Stabile presented the following Resolution and moved its adoption:

**RESOLUTION NO. 02-26-18-01** BE IT RESOLVED by the Council of the Borough of North Plainfield that an ordinance numbered 18-03 be adopted and advertised as required by statute.

Seconded by Mr. Merrill and on Roll Call carried all four voting aye.

**HEARING:**

**ORDINANCE NO. 18-04** AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE BOROUGH CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER II ENTITLED "ADMINISTRATION," ARTICLE I ENTITLED, "ADMINISTRATIVE CODE," SECTION 2-6 ENTITLED, "DEPARTMENT OF ADMINISTRATION," MOST NOTABLY, SECTION 2-6.13, ENTITLED "YOUTH SERVICES COMMISSION."

The Clerk read the Ordinance by its title.

**PUBLIC COMMENT:** None.

Motion to close public comment by Mr. Merrill, seconded by Mr. Stabile and on Roll Call carried all four voting aye.

Mr. Singleterry presented the following Resolution and moved its adoption:

**RESOLUTION NO. 02-26-18-02** BE IT RESOLVED by the Council of the Borough of North Plainfield that an ordinance numbered 18-04 be adopted and advertised as required by statute.

Seconded by Mr. Stabile and on Roll Call carried all four voting aye.

**CONSENT AGENDA**

Council President La Ronde stated that all matters listed on the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

Mr. Stabile requested that item “b” be removed for separate vote.

Mr. Stabile presented the following Resolution and moved its adoption:

**RESOLUTION NO. 02-26-18-03** BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

02-26-18-03 a, c, d

having been placed on the Consent Agenda and there having been no objection thereto, the same are hereby approved.

Seconded by Mr. Merrill and on Roll Call carried all four voting aye.

**APPROVED RESOLUTIONS:**

**RESOLUTION NO. 02-26-18-03a** WHEREAS, Deborah Innella inadvertently paid the third Quarter Tax on Block 10 Lot 9, she has requested refund of that payment, and;

WHEREAS, Corelogic had already paid the same tax as they should have;

BE IT RESOLVED, by the Council of the Borough of North Plainfield, that the Treasurer is authorized to make the following refund:

Refund Homeowner Erroneous Tax Payment:

Re: 262 Oneida Avenue

Deborah Innella c/o



**RESOLUTION NO. 02-26-18-03d** BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 26<sup>th</sup> day of February, 2018 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

Mr. Stabile presented the following Resolution and moved its adoption:

**RESOLUTION NO. 02-26-18-03b** WHEREAS, the North Plainfield Lions Club, 246 Watchung Avenue, North Plainfield, New Jersey, has applied for a license to conduct an on-premise draw raffle awarding merchandise as a prize on March 25, 2018; and

WHEREAS, the North Plainfield Lions Club has been issued Identification No. 352-8-25800 by the New Jersey Legalized Games of Chance Control Commission; and

WHEREAS, investigation has shown that said applicant meets the requirements for the issuance of a raffle license;

NOW, THEREFORE, BE IT RESOLVED that the Clerk be and is hereby authorized to issue a license to the North Plainfield Lions Club for an on-premise draw raffle awarding merchandise as a prize to be held on March 25, 2018 at St. Luke’s Church Hall, 300 Clinton Avenue, North Plainfield, New Jersey.

Seconded by Mr. Merrill with Roll Call as follows:

Aye: Merrill, Singleterry  
 Abstain: Stabile, La Ronde

Resolution carried 2-0-2.

**COMMUNICATIONS:**

Somerset County Office of Public Information Somerville, NJ Richard K. Phoenix, RMC – Borough Clerk & Chief Operator, WPQJ970 – 1630-AM Radio NJ State League of Municipalities Trenton, NJ Plainfield Area Humane Society Plainfield, NJ Plainfield Area Regional Sewerage Authority, Middlesex, NJ Frank D’Amore Sr. North Plainfield Dept. of Environmental Protection Trenton, NJ NJ American Water Co., Voorhees, NJ Sustainable Raritan River Coalition	Various Communications, Advisories and News Releases Calendar Updates and Advisories; Time-Sensitive Radio Scripts Newsletters & Advisories  Invoice and Report  Agenda and Minutes  Property Maintenance Memo  Newsletters  Rate Surcharge Hearing Notice Newsletter
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New Brunswick, NJ Celebration of Black History Month North Plainfield Betsy G. Ramos, Esq., Capehart-Scatchard, Esqs. Mount Laurel, NJ Somerset County Business Partnership Somerville, NJ Kathye Quick, Deputy Clerk, County of Somerset Somerville, NJ NJ Motion Picture/Television Commission Trenton, NJ Nick Ciampa, Friends of Vermeule Mansion North Plainfield	Press Release  Free In-House Training: NJ Liability Law  Monthly Message  Commodity Resale Agreement w/Somerset Co. Recycling Contract w/Somerset County  “Garden Slate” Newsletter  Energy Savings at the Mansion
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### **REQUESTS FOR AGENDA ITEMS:**

Mr. Hollod advised that the budget would be discussed and introduced at the next meeting. A cap bank ordinance would also be introduced.

### **PUBLIC COMMENT:**

Frank D’Amore, Sr., 40 Willow Avenue, North Plainfield, voiced his concerns with the lack of maintenance on the obelisk street markers in town. Mr. Hollod advised that all of the obelisk street markers would be replaced with conventional poles by the end of the year.

### **COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS:**

Mr. Hollod commented that the Black History event at the high school was well attended despite poor weather conditions. The main floor of the library remains closed for renovations. New Jersey American Water expects to complete the replacement of water meters on Clinton Avenue by the end of March.

Mr. Merrill reported on the well-written letter issued by Superintendent Michelle Vella about our school safety program. The North Plainfield Junior Canucks are now the Lumberjacks. Five bands are booked for the summertime concert series and they would like to add a Latin American band for the downtown. Tom Allen is the new Parks and Recreation Committee Chair, he concluded.

Mr. Phoenix, in the absence of Councilwoman Miller, added that the Black History event had also been broadcast live by WKMB Radio at the encouragement of Ms. Miller and the Clerk’s Office. Their coverage was greatly appreciated. The station now maintains offices and studios in North Plainfield.

Motion to adjourn by Mr. Stabile, seconded by Mr. Merrill and carried unanimously.

Meeting adjourned at 7:59 p.m.

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Borough Clerk

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Council President