

DRAFT MINUTES

These are the Draft Minutes of the meeting of the North Plainfield Borough Board of Health held on Monday, 17 December 2018.

Every attempt has been made to make these as comprehensive and conclusive as possible. However, as it is a draft document, it is not to be construed as a formal depiction of the official conduct of business and is subject to revision up to and following the Governing Body's actual approval of same. If changes are necessary, revised minutes will be posted to the website.

MINUTES of the Meeting of the Board of Health of the Borough of North Plainfield held on Monday, **December 17, 2018** at 7:38 p.m. at the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

PRESENT:

Board Members: Aimee Corzo
 Everett Merrill
 Keiona R. Miller
 Wendy Schaefer
 Douglas M. Singleterry
 Frank "Skip" Stabile
 Lawrence La Ronde, Board Chairman (absent – excused)

Also Present: Michael Giordano, Jr., Mayor
 David E. Hollod, Business Administrator
 Eric M. Bernstein, Esq., Borough Attorney
 Richard K. Phoenix, RMC, Board Secretary

The Pledge of Allegiance to the Flag was led by Mr. Phoenix.

Board Chairman (Acting) Stabile requested a moment of silence for the men and women serving in our Armed Forces.

The Board Chairman (Acting) read the following Notice of Compliance:

"This is a meeting of the Board of Health of the Borough of North Plainfield. Adequate notice of this meeting was given pursuant to N.J.S.A. 10:4-6 et seq. by transmitting said notice to the *Courier News*, *The Star Ledger*, *The Alternative Press* and *WKMB Radio* on December 12, 2018 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

PUBLIC COMMENT RE: BOARD OF HEALTH MATTERS: None.

RESOLUTION:

12/17/18

Mr. Merrill presented the following Resolution and moved its adoption:

RESOLUTION NO. BH-12-17-18-01 RESOLUTION OF THE BOROUGH OF NORTH PLAINFIELD BOARD OF HEALTH APPOINTING CYNTHIA DANOIS AS REGISTRAR

WHEREAS, the Borough of North Plainfield Board of Health wishes to appoint an individual to act as the Registrar of Vital Statistics in the Health Department of the Borough of North Plainfield; and,

WHEREAS, Cynthia Danois currently holds the position of Registrar of Vital Statistics and has been performing the duties thereof in a competent matter; and,

WHEREAS, the Borough of North Plainfield Board of Health wishes to re-appoint Cynthia Danois to the position of Registrar of Vital Statistics in the Health Department for the Borough of North Plainfield for a three (3) year term commencing on January 1, 2019 and expiring on December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Borough of North Plainfield Board of Health that Cynthia Danois is hereby appointed as the Registrar of Vital Statistics for the Borough of North Plainfield for a three (3) year term commencing on January 1, 2019 and expiring on December 31, 2021.

Seconded by Ms. Schaefer and on Roll Call carried all six voting aye.

Ms. Schaefer presented the following Resolution and moved its adoption:

RESOLUTION NO. BH-12-17-18-02 RESOLUTION OF THE BOROUGH OF NORTH PLAINFIELD BOARD OF HEALTH APPOINTING STEPHANIE SHERWOOD AS DEPUTY REGISTRAR

WHEREAS, the Borough of North Plainfield Board of Health wishes to appoint an individual to act as the Deputy Registrar of Vital Statistics in the Health Department of the Borough of North Plainfield; and,

WHEREAS, Stephanie Sherwood currently holds the position of Deputy Registrar of Vital Statistics and has been performing the duties thereof in a competent matter; and,

WHEREAS, the Borough of North Plainfield Board of Health wishes to re-appoint Stephanie Sherwood to the position of Deputy Registrar of Vital Statistics in the Health Department for the Borough of North Plainfield for a three (3) year term commencing on January 1, 2019 and expiring on December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Borough of North Plainfield Board of Health that Stephanie Sherwood is hereby appointed as the Deputy Registrar of

Vital Statistics for the Borough of North Plainfield for a three (3) year term commencing on January 1, 2019 and expiring on December 31, 2021.

Seconded by Mr. Singleterry and on Roll Call carried all six voting aye.

Motion to adjourn by Mr. Stabile, seconded by Mr. Merrill and carried unanimously.

Meeting adjourned at 7:47 p.m.

Board Secretary

Board Chairman