

DRAFT MINUTES

These are the Draft Minutes of the Regular Meeting of the North Plainfield Borough Council held on Tuesday, 16 July 2019. Every attempt has been made to make these as comprehensive and conclusive as possible. However, as it is a draft document, it is not to be construed as a formal depiction of the official conduct of business and is subject to revision up to and following the Board's actual approval of same. If changes are necessary, revised minutes will be posted to the website.

MINUTES of the Regular Meeting of the Council of the Borough of North Plainfield held on Tuesday, **July 16, 2019** at 8:01 p.m. at the North Plainfield Borough Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

PRESENT:

Council Members: Aimee Corzo (absent – excused)
Lawrence La Ronde (absent – excused)
Everett Merrill
Keiona R. Miller
Wendy Schaefer
Douglas M. Singleterry
Frank “Skip” Stabile, Council President

Also Present: Michael Giordano, Jr., Mayor
David Hollod, Business Administrator
Eric M. Bernstein, Esq., Borough Attorney
Richard K. Phoenix, RMC, Borough Clerk
Stephanie Sherwood, RMC, CMR, Deputy Clerk

Council President Stabile read the following Notice of Compliance:

"This is a Regular Meeting of the Council of the Borough of North Plainfield. Adequate notice of this meeting was given pursuant to *N.J.S.A. 10:4-6 et seq.* by transmitting said notice to the *Courier News*, *The Star-Ledger*, *The Alternative Press* and *WKMB* Radio on July 1, 2019 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

The Clerk had submitted copies of the minutes of the Board of Health, Agenda Conference and Regular Meeting of June 24, 2019.

The Council President called for a Roll Call on the minutes:

Aye: Miller, Schaefer, Singleterry, Stabile
 Abstain: Merrill

Council President Stabile presented and read Resolution No. 07-16-19-01 to Peg Glicklich and family.

Ms. Miller presented the following Resolution and moved its adoption:

RESOLUTION NO. 07-16-19-01 HONORING THE MEMORY OF DANIEL GLICKLICH FOR HIS DECADES OF SERVICE TO THE BOROUGH OF NORTH PLAINFIELD AND COUNTY OF SOMERSET

WHEREAS, DAN GLICKLICH, a product of the North Plainfield Public Schools and NPHS graduate, Class of 1960 will be sorely missed by countless North Plainfielders and Somerset Countians; and

WHEREAS, DAN GLICKLICH received his B.A. in education in 1968 from Newark State College, now known as Kean University; his masters degree in student personnel services in 1972, plus graduate studies in public relations; and

WHEREAS, DAN GLICKLICH was Somerset County Board of Elections Assistant Secretary. In the private sector, he worked at GAF in research and as production supervisor; and

WHEREAS, DAN GLICKLICH, in the educational sector, served with dedication in multiple county and municipal capacities – as counselor in Bridgewater/Raritan Middle School from 1994-2005, as crisis counselor and counselor of neglected and delinquent children at Somerset Home for Displaced Children for five years and on the Home’s Board of Directors for four years; in North Plainfield as adult school counselor and advisor; then, from 1968 – 1994 as middle school social studies teacher and as math teacher; and

WHEREAS, COUNCILMAN DAN GLICKLICH, in his multiple terms on the Governing Body continued serving North Plainfield in multiple capacities – as Chairman of the Board of Adjustment and Planning Board; for years on the 4th of July Parade and Recreation Committees; on the Youth Services Commission and Municipal Alliance Committee; on Borough Council, where he served for eleven years; and, as its Council President for three years; and

WHEREAS, throughout his distinguished years in service to the Borough of North Plainfield, COUNCILMAN GLICKLICH remained a steadfast fount of information, significant regional history and guiding source of intuitive good sense. When he and his beloved Peggy retired to Franklin Township, he served there as a

Council Member from 2007-2011. He was also co-founder of the Franklin Township Youth Initiative.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of North Plainfield does hereby honor and remember COUNCILMAN DAN GLICKLICH and thanks his beloved wife, Peg and their daughters Debbie and Ruth for sharing him and his talents for the good of his “hometown” and its people, his selfless dedication to the Borough of North Plainfield and its residents in countless capacities over years of service to this, his “hometown.” On behalf of all the people of this community, this Governing Body commends and expresses its sincere appreciation for his tireless efforts and faithful service over the years while extending deepest condolences to his family, also including his sons-in-law and grandchild; and

AND, BE IT FURTHER RESOLVED that the Borough of North Plainfield Borough Council spread upon its permanent records this sincere recognition of *DAN GLICKLICH*, for his tireless efforts on behalf of the Borough of North Plainfield and for sharing his countless gifts with the Borough and County’s residents through his efforts on the Borough Council and so many other public bodies.

Seconded by Ms. Schaefer and on Roll Call carried all five voting aye.

CONSENT AGENDA

Council President Stabile stated that all matters listed on the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

Ms. Schaefer requested that item “g” be removed for separate vote.

Mr. Singleterry presented the following Resolution and moved its adoption:

RESOLUTION NO. 07-16-19-02 BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

07-16-19-02 a, b, c, d, e, f, h, i

having been placed on the Consent Agenda and there having been no objection thereto, the same are hereby approved as amended.

Seconded by Ms. Schaefer and on Roll Call carried all five voting aye.

APPROVED RESOLUTIONS:

7/16/19

RESOLUTION NO. 07-16-19-02a RESOLUTION OF THE BOROUGH COUNCIL APPOINTING BRIAN J. LEVINE AS MUNICIPAL JUDGE OF THE NORTH PLAINFIELD MUNICIPAL COURT

WHEREAS, Municipal Court Judge John F. Richardson submitted his resignation as the Judge of the Borough of Watchung and Borough of North Plainfield Shared Municipal Court effective July 1, 2019; and,

WHEREAS, the Mayor desires to recommend to the Somerset County Superior Court Assignment Judge the designation of an Acting Municipal Court Judge pending the appointment of a Judge for a full term; and,

WHEREAS, a person appointed as acting Municipal Court Judge shall be a Judge for another Municipal Court or an attorney-at-law of the State of New Jersey; and,

WHEREAS, the Borough Council desires to consent to such a temporary designation.

NOW, THEREFORE, BE IT RESOLVED that the Mayor hereby recommends to the Somerset County Superior Court Assignment Judge the temporary designation of Brian J. Levine, who meets the above qualifications, as Acting Municipal Court Judge for the Borough of Watchung and Borough of North Plainfield Shared Municipal Court at an annual salary of Sixty-Five Thousand Dollars (\$65,000.00), of which North Plainfield's annual share is sixty (60%) percent or Thirty-Nine Thousand Five Hundred Dollars (\$39,500), effective July 1, 2019 or until a successor is appointed, but no later than December 31, 2019; and

BE, IT FURTHER RESOLVED that the Council consents to this recommendation, subject to designation by the Somerset County Superior Court Assignment Judge.

RESOLUTION NO. 07-16-19-02b RESOLUTION OF THE BOROUGH OF NORTH PLAINFIELD APPOINTING JENNIFER BARTHOLOMEW AND JOSEPH ASPROCOLAS TO THE OFFICE OF EMERGENCY MANAGEMENT FOR THE BOROUGH OF NORTH PLAINFIELD

WHEREAS, the Borough of North Plainfield has a duly authorized Office of Emergency Management (hereinafter referred to as the "OEM"); and,

WHEREAS, currently, Brian Martin, the OEM Coordinator, believes that additional staff be appointed to the OEM to provide the necessary services in case of an emergency; and,

WHEREAS, the Borough of North Plainfield has determined that Jennifer Bartholomew meets all of the necessary criteria and should be appointed as Deputy Coordinator and Secretary of the OEM, retroactive to July 1, 2019; and,

WHEREAS, the Borough of North Plainfield has also determined that Joseph Asprocolas meets all of the necessary criteria and should be appointed as Deputy Coordinator of the OEM, retroactive to July 1, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that Jennifer Bartholomew is hereby appointed as Deputy Coordinator and Secretary of the OEM, retroactive to July 1, 2019;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Borough Council of the Borough of North Plainfield that Joseph Asprocolas is hereby appointed as Deputy Coordinator of the OEM, retroactive to July 1, 2019.

RESOLUTION NO. 07-16-19-02c RESOLUTION OF THE BOROUGH COUNCIL APPROVING CHANGE WORK ORDER NO. TWO AND PAYMENT NO. FOUR (FINAL) TO NORTH AMERICAN PIPELINE SERVICES, LLC AND THE CLOSING OUT OF THE FIRST PHASE OF THE WEST END AVENUE SANITARY SEWER REHABILITATION PROJECT AND RELEASE OF ALL RETAINAGE FOR THE PROJECT

WHEREAS, the Borough of North Plainfield previously awarded a contract for certain sanitary sewer rehabilitation with regard to a project known as the “West End Avenue Sanitary Sewer Rehabilitation” project (hereinafter referred to as the “Project”), with said contract having been awarded to North American Pipeline Services, LLC., whose main offices are located at 210 Bennett Road, Freehold, New Jersey 07728 (hereinafter referred to as the “Contractor”); and,

WHEREAS, the Engineer, on behalf of the Borough, by letter dated July 1, 2019, a copy of which is on file in the Office of the Borough Clerk and made a part hereof, has requested “Change Order Request No. 2” to amend the professional services contract for the sanitary sewer rehabilitation Project modifying the services and materials, with a reduction of Forty-Nine Thousand Nine Hundred Eighty Dollars and Sixty-Nine Cents (\$49,980.69); and,

WHEREAS, Mott MacDonald (hereinafter referred to as the “Engineer”), on behalf of the Borough, by letter dated July 1, 2019, a copy of which is on file in the Office of the Borough Clerk and made a part hereof, has reviewed the Contractor’s submission for Payment No. 4 (Final) in the total amount of Forty-Three Thousand Nine

Hundred Seven Dollars and Thirty-Six Cents (\$43,907.36), plus the release of any and all of the Contractor's retained funds held by the Borough for the Project; and,

WHEREAS, Director of Law/Borough Attorney Eric M. Bernstein, Esq. and the offices of Eric M. Bernstein & Associates, L.L.C. have reviewed the Engineer's and the Contractor's submissions and accept same based on the recommendations of the Engineer.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the request for Partial Payment No. 4 (Final), dated July 1, 2019, and the Closeout of the Project known as the West End Avenue Sanitary Sewer Rehabilitation Project, are approved with North American Pipeline Services LLC whose main offices are located at 210 Bennett Road, Freehold, New Jersey 07728, in the total amount of Forty-Three Thousand Nine Hundred Seven Dollars and Thirty-Six Cents (\$43,907.36), plus the release of any and all of the Contractor's retained funds held by the Borough for the Project for the Project, which Final Payment Request and Closeout request are incorporated herein by reference as if same was fully set forth within and payment for same is authorized to be made to the Contractor, without the need for any further action of this Borough Council; and,

BE IT FURTHER RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby authorizes the Mayor and the Borough Clerk, on behalf of the Borough, to sign and/or execute Change Order Request No. 2, dated July 1, 2019, with North American Pipeline Services, LLC, which Change Order Request No. 2 is incorporated herein by reference as if same was fully set forth, without the need for any further action of this Borough Council

BE IT FURTHER RESOLVED that this Resolution shall be subject to the Certification of the Borough's Chief Financial Officer as to the availability of funds for payment for same.

RESOLUTION NO. 07-16-19-02d APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE SUMMIT AVENUE IMPROVEMENT PROJECT

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of North Plainfield formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2020-Summit Avenue

Improvements-2020 NJDOT-00215 to the New Jersey Department of Transportation on behalf of the Borough of North Plainfield.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of North Plainfield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approved the execution of the grant agreement.

RESOLUTION NO. 07-16-19-02e RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH GROTTO ENGINEERING ASSOCIATES, LLC FOR THE 2019 CAPITAL ROAD IMPROVEMENTS PROGRAM – VARIOUS STREETS PHASE 2 FOR THE BOROUGH OF NORTH PLAINFIELD

WHEREAS, the Borough of North Plainfield is in need of professional engineering services to provide the design documents and services relative to bid support and construction observation and administration for the project known as the 2019 Capital Road Improvements Program – Various Streets (hereinafter referred to as the “Project”); and,

WHEREAS, Grotto Engineering Associates, LLC, with a principal place of business located at 340 North Avenue, Cranford, New Jersey 07016, is in the business of providing professional engineering services and previously submitted a proposal for the Project for the Borough of North Plainfield, Somerset County, New Jersey, dated June 3, 2019, as follows:

Item 1: Bid Design Documents at an hourly rate in an amount not to exceed Thirty-Four Thousand Dollars (\$34,000.00); and,

Item 2: Bid Support, Contract Administration and Inspection at an hourly rate in an amount not to exceed of Forty-Six Thousand Dollars (\$46,000.00).

All of these fees are contemplated and set forth in the afore-referenced proposal, a copy of said proposal being maintained in the Office of the Borough Clerk and the contents of which are incorporated herein; and,

WHEREAS, the Borough of North Plainfield is desirous of obtaining the services of Grotto Engineering Associates, LLC to perform all of those services contemplated in the afore-referenced proposal.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey, that the Borough Council does hereby award said contract to Grotto Engineering Associates, LLC, 340

North Avenue, Cranford, New Jersey 07016 in an amount set forth above and authorizes the Mayor and the Borough Clerk to sign and/or execute a Professional Services Agreement with Grotto Engineering Associates, LLC, without the need for any further action of this Borough Council.

BE IT FURTHER RESOLVED that the award of this Contract shall be subject to the Certification of the Borough's Chief Financial Officer as to the availability of funds for payment for same.

BE IT FURTHER RESOLVED that the award is made pursuant to and consistent with the Local Public Contracts Laws of the State of New Jersey.

RESOLUTION NO. 07-16-19-02f RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL VACANT PROPERTY REGISTRATION FEES

WHEREAS, the property known as Block 194 Lot 1, 220-222 Rock Avenue, in North Plainfield; and

WHEREAS, said property was erroneously charged a vacant property fee; and

WHEREAS, charges have been levied on the aforementioned parcel on the second quarter of 2017;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of North Plainfield of Somerset County, State of New Jersey, that the Tax Collector is hereby authorized to cancel charges as indicated:

Block 194 Lot 1 2nd Quarter 2017 \$ 2000.00 cancel

RESOLUTION NO. 07-16-19-02h BE IT RESOLVED by the Council of the Borough of North Plainfield that the Tax Collector is hereby authorized and directed to create duplicate tax sale certificate(s) as follows:

Block 199.04 Lot 16 686 Warfield Road # 11-00200 issued 09/20/11

Block 59 Lot 5 80 Hudson Avenue # 10-00059 issued 08/25/10
13-00114 issued 12/04/13

RESOLUTION NO. 07-16-19-02i BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 16th day of July, 2019 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

Mr. Singleterry presented the following Resolution and moved its adoption:

RESOLUTION NO. 07-16-19-02g RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL AND REFUND SEWER FEES

WHEREAS, Percy Benjamin owns the property known as Block 43 Lot 11, 58-60 Pearl Street, in North Plainfield; and

WHEREAS, Mr. Benjamin has removed the water meter from the property he owns; and

WHEREAS, sewer fees have been levied on the aforementioned parcel for 2019;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of North Plainfield of Somerset County, State of New Jersey, that the Tax Collector is hereby authorized to cancel Sewer fees as indicated and refund the homeowner:

Block 43 Lot 11	1 st Half	\$206.06 cancel & refund
	2 nd Half	\$206.06 cancel

Seconded by Ms. Miller with Roll Call as follows:

Aye: Merrill, Miller, Singleterry, Stabile
Nay: Schaefer

Resolution carried 4-1.

COMMUNICATIONS:

Somerset County V a r i o u s Office of Public Communications, Information Somerville, NJ	Advisories and News Releases	
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Richard K. Phoenix, RMC – Borough Clerk Chief Operator, WPQJ970–1630- AM Radio NJ State League of Municipalities Trenton, NJ Plainfield Area Humane Society Plainfield, NJ Somerset County Business Partnership Somerville, NJ	Calendar Updates and Advisories; Time-Sensitive Radio Scripts Newsletters & Advisories Invoice and Report Newsletters Energy Insights Commitment to Communities Early Bird Tickets Newsletter
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PUBLIC COMMENT:

Frank D'Amore, 40 Willow Avenue, North Plainfield, commented on the success of North Plainfield Community Day and the Fourth of July fireworks display.

REQUESTS FOR AGENDA ITEMS: None.

COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS:

Mr. Hollod thanked all of those involved for their efforts in making the Fourth of July parade, North Plainfield Community Day and the fireworks a success. The next installment of the Mayor's Summer Concert Series will be held Wednesday, July 17. He thanked the North Plainfield Business Association for their efforts with the Car Nutz Car Club Somerset Street Cruise and Taste of North Plainfield. The Farmers Market will

continue all summer every Thursday from 2:00 p.m. to 7:00 p.m. in the parking lot across from Borough Hall. The Christmas in July event will be held Saturday, July 27 from 10:00 a.m. to 3:00 p.m. Please visit the Borough's website for further details regarding all events.

Ms. Miller announced the Act Now Foundation's free seminar "What to Know About Alzheimer's Disease and Related Dementia" scheduled for Tuesday, July 30 from 10:30 a.m. to 12:00 noon at the North Plainfield Community Center.

Mr. Singleterry thanked the Glicklich family for their attendance.

Council President Stabile fondly recalled his time served with Dan Glicklich, a true fount of knowledge to us all. Offering his sincere appreciation for Dan's tireless efforts and faithful service to the community, the Council President assured that he would be missed most sincerely.

Motion to adjourn by Ms. Miller, seconded by Mr. Merrill and on voice vote carried unanimously.

Meeting adjourned at 8:20 p.m.

Borough Clerk

Council President