

# **DRAFT MINUTES**

***These are the Draft Minutes of the Meeting  
of the North Plainfield Board of Health held on Monday,  
December 16, 2019.***

***Every attempt has been made to make these as comprehensive  
and conclusive as possible. However, as it is a draft document,  
it is  
not to be construed as a formal depiction of the official conduct  
of business and is subject to revision up to and following the  
Governing Body's actual approval of same. If changes are  
necessary, revised minutes will be posted to the website.***

**MINUTES** of the Meeting of the Board of Health of the Borough of North Plainfield held on Monday, **December 16, 2019** at 7:30 p.m. at the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

**PRESENT:**

Board Members:       Aimee Corzo  
                              Lawrence La Ronde  
                              Everett Merrill  
                              Keiona R. Miller  
                              Wendy Schaefer  
                              Douglas M. Singleterry (absent – excused)  
                              Frank “Skip” Stabile, Board Chairman

Also Present:           Michael Giordano, Jr., Mayor  
                              David E. Hollod, Business Administrator  
                              Eric M. Bernstein, Esq., Borough Attorney  
                              Richard K. Phoenix, RMC, Board Secretary  
                              Stephanie Sherwood, RMC, CMR, Deputy Clerk

The Pledge of Allegiance to the Flag was led by Board Chairman Stabile.

Board Chairman Stabile requested a moment of silence for the men and women serving in our Armed Forces.

The Board Chairman read the following Notice of Compliance:

"This is a meeting of the Board of Health of the Borough of North Plainfield. Adequate notice of this meeting was given pursuant to N.J.S.A. 10:4-6 et seq. by transmitting said notice to the *Courier News*, *The Star Ledger*, *The Alternative Press* and *WKMB Radio* on December 10, 2019 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

**PUBLIC COMMENT RE: BOARD OF HEALTH MATTERS:** None.

**DISCUSSION: CONTRACT WITH PLAINFIELD AREA HUMANE SOCIETY:**

Board Chairman Stabile reported that the Borough had enjoyed several years of animal control services with the Humane Society. Mr. Hollod advised the contract would remain virtually unchanged barring a slight increase in emergency services fees.

**RESOLUTION:**

Mr. La Ronde presented the following Resolution and moved its adoption:

**RESOLUTION NO. BH-12-16-19-01 RESOLUTION OF THE BOROUGH OF NORTH PLAINFIELD BOARD OF HEALTH AUTHORIZING THE MAYOR AND BOROUGH CLERK ON BEHALF OF THE BOARD TO EXECUTE AN AGREEMENT WITH THE PLAINFIELD AREA HUMANE SOCIETY FOR ANIMAL CONTROL SERVICES FOR THE BOROUGH OF NORTH PLAINFIELD**

WHEREAS, the Borough of North Plainfield is in need of certain animal control services within the Borough; and,

WHEREAS, Plainfield Area Humane Society, with a principal place of business located at 75 Rock Avenue, Plainfield, New Jersey 07063, is in the business of providing animal control services and submitted a proposed contract to provide said animal control services for the Borough of North Plainfield, Somerset County, New Jersey, dated December 10, 2019, a copy of which is attached hereto and made a part hereof, to cover the period of January 1, 2020 through December 31, 2022; and,

WHEREAS, the Borough of North Plainfield is desirous of obtaining the services of the Plainfield Area Humane Society to perform all of those services contemplated in the afore-referenced proposal; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Board of Health of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Board of Health does hereby authorize the Mayor and the Borough Clerk to sign and/or execute on its behalf the Plainfield Area Humane Society Animal Control Services Agreement that is attached hereto and made a part hereof in an amount in accordance with the various services outlined therein.

BE IT FURTHER RESOLVED that the execution of this Contract shall be subject to the Certification of the Borough's Chief Financial Officer as to the availability of funds for payment for same.

BE IT FURTHER RESOLVED that the award is made pursuant to and consistent with the Local Public Contracts Laws of the State of New Jersey.

Seconded by Ms. Miller and on Roll Call carried all six voting aye.

Motion to adjourn by Mr. La Ronde, seconded by Ms. Schaefer and carried unanimously.

Meeting adjourned at 7:38 p.m.

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Board Secretary

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Board Chairman