

North Plainfield Parks and Recreation

Monthly Meeting Minutes

Date: April 5, 2022

Time: 7:37PM

Location: Vermeule Community Center, 1st Floor

Attendees:

Dennis Jackson (Director)	Tom Allen (Chair)	Tammy Guevara
Jenn DeJesso (Co-Director)	Nick Kisling (Vice-Chair)	<i>Derek Haley (Excused Absence)</i>
Joe Irovando (Assistant Director)	Michelle Brown	Mark Kelly
Larry LaRonde (Mayor)	Nyja Canada	<i>Mark Kruszczyński (Unexcused Absence)</i>
Everett Merrill (Town Council Member)	Lisa Crenshaw	<i>Joanne Pierre (Excused Absence)</i>
	Van Dickerson	
	Marie Glover	

- I. Statement of Compliance read by Tom Allen**
- II. Pledge of Allegiance**
- III. Attendance taken. Quorum met and meeting proceeded.**
- IV. Public Comments**
 - a. Everett Merrill of 307 Tremont Avenue, North Plainfield acknowledged that the Recreation Directors Dennis Jackson and Jenn DeJesso gave an update at last Town Council Meeting.
- V. Review of March 2022 Meeting Minutes**
 - a. Nick Kisling made motion to accept minutes. Seconded by Michelle Brown. No nays or abstentions. Motion passed.
- VI. Announcement made that there will be a format change to how the meetings are run.**
 - a. Chairman will run meeting.
 - b. Recreation Directors have the option to leave after the Director's Report is given.
- VII. Director's Report (given by Dennis Jackson unless otherwise noted)**
 - a. Finance Update (Jenn DeJesso)
 - i. Dedicated Trust currently unknown due to receiving wrong numbers from Finance Department.
 - b. Baseball (Jenn DeJesso)
 - i. Total Baseball registrations are 253.
 - ii. Pitching machines were purchased for T-Ball and Coach Pitch.
 - c. Coaches Appreciation Luncheon
 - i. Luncheon held for Basketball coaches on 3/19/22.
 - d. Field Repair
 - i. Work began last week at Passe Field. It had been delayed due to the ground being frozen. Should be done by 4/11/22-4/18/22, weather permitting.

- ii. Green Acres basketball court was cleaned and the posts were painted.
 - 1. Divots on court (possibly from Tropical Storm Ida) still need to be fixed.
 - 2. PA system not working.
- e. Website Maintenance
 - i. Maintenance will now be done through the Recreation Dept. instead of hiring a third party to handle it.
 - ii. New logo for Parks and Recreation was created by alternate vendor.

7:51pm Mark Kelly joined meeting.

- f. Question asked about lights at Green Acres Park not being on after sundown. Concerned that it may be a safety issue for people in the park.
 - i. Answer given that the park closes at sundown and people should not be in park. Someone will check to see if the lights are on a sensor or switch.

Recreation Directors left meeting.

VIII. Old Business

- a. Secretary for committee is still needed.
 - i. Discussion of the Secretary position and needs followed.
 - ii. Question asked if it can be put in the Committee By-laws that the Recreation Directors have to stay for the meeting.
 - iii. Answer given that no, it cannot be in by-laws, but, it can be put in the Administrative Code.
 - iv. Explanation of the difference in Ordinance and By-laws given.
- b. Secretary Sub-Committee tabled.
 - i. The role of Secretary is stated in the Town Ordinance.
 - ii. If there are more than 3 people in attendance at the Sub Committee meeting, it needs to be made public and posted. Otherwise, it is in violation of the Sunshine Law.
- c. Discussion of Secretary tabled.
- d. 2022 Events
 - i. Opening Day Parade
 - 1. Volunteers are to meet at Green Acres Park at 12:30pm.
 - 2. There will be a game played at Krausche Field that day.
 - 3. Clinics will be held after the end of the game.
 - 4. Tickets for food and drink will be given to coaches who in turn will distribute them to players.
 - 5. Band parents will be distributing hotdogs and drinks. Committee volunteers will not be needed for that.
 - 6. Volunteers are Derek Haley, Lisa Crenshaw, Tom Allen, Marie Glover, Tammy Guevara, and Mark Kelly (later in the day).
 - ii. Easter Egg Hunt
 - 1. Tammy Guevara is Chairperson of event.
 - 2. Volunteers need to be at Vermeule from 11am-3pm.
 - 3. Event starts at 2pm.

4. Someone to dress as Easter Bunny is still needed.
5. There will be no special prizes in the golden eggs.
6. Volunteers are Nick Kisling, Nyja Canada, Lisa Crenshaw, Tom Allen, Mark Kelly, Marie Glover, Larry LaRonde.

iii. Fishing Derby

1. Joann Pierre possible Chairperson.
2. Fish have been ordered.
3. Joanne Pierre donated a television as a first place prize. 2nd and 3rd place prizes will be gift cards.
4. Two (2) \$100 donations were given by former police officers. Each donation purchases three fish between the sizes of 19"-20".
5. Donation from town member of t-shirts and six rod & reel combos.
6. Hatchery has tagged six regular size fish. Tagged fish caught will win prize.
7. Algaecide will not be put in until after derby.
8. Volunteers needed to hand out tickets, measure fish, and register participants.
9. Age range of participants is 5-14 years of age.
10. Volunteers are Joanne Pierre, Mark Kruszczyński, Lisa Crenshaw, Nick Kisling, and Tom Allen.

IX. New Business

a. By-laws Sub Committee

- i. Sub Committee can have no more than 3 members.
- ii. By-laws, once written, will be submitted to the Chairperson and then approved by the Committee.
- iii. Sub Committee consists of Nyja Canada (Chairperson), Van Dickerson, and Marie Glover.

b. Review of Town Ordinance

- i. Tom Allen read aloud the Administrative Code, §2-6.4. Parks and Recreation Department Established.
- ii. Van Dickerson read aloud the Administrative Code, §2-6.5. Establishment of Parks and Recreation Committee.

c. Open discussion among Committee members

- i. Use of surveys after sports seasons end to see what parents liked/disliked.
- ii. Marketing of Recreation sports on various social media platforms.

d. Secretary Nomination

- i. Nyja Canada nominated Lisa Crenshaw for Secretary. Seconded by Van Dickerson. No nays or abstentions. Nomination passed.

X. Announcements

- a. Next meeting May 3, 2022.

XI. Adjournment

- a. Nick Kisling made motion to adjourn meeting. Seconded by Tammy Guevara. No nays or abstentions. Motion passed.
 - i. Meeting adjourned at 9:52PM.