

MINUTES of the Agenda Conference of the Council of the Borough of North Plainfield held on Monday, **January 22, 2024** at 7:40 p.m. via Zoom.

PRESENT:

Council Members: Aimee Corzo, Council Vice President
Suzette Given
Steven McIntyre
Everett Merrill
Keiona R. Miller
Wendy Schaefer
Frank “Skip” Stabile, Council President

Also Present: Lawrence La Ronde, Mayor
David E. Hollod, Business Administrator
Phil George, Esq., Associate Borough Attorney
Michele Irby-Garry, CMR, Acting Borough Clerk

Ms. Garry read the following Notice of Compliance:

"This meeting is being held in compliance with N.J.S.A. 10:4-6 et seq. Adequate notice of this meeting was provided by transmitting notice to the official newspapers of the Borough, The Courier News, WKMB Radio, WJLP-TV, the Alternative Press and also to the Star Ledger on December 11, 2023 and by posting a copy of this notice on the bulletin boards in the Municipal Building and the Memorial Library reserved for such purpose."

The Flag Salute was led by Council President Stabile followed by a moment of silence for the men and women serving in the Armed Forces. Councilman McIntyre asked for a moment of silence in honor of Emil Habeeb, a North Plainfield resident of 67 years and the father of former Councilwoman Barbara Habeeb.

PUBLIC COMMENT: None.

NEW BUSINESS:

1. **Part-time Administrative Assistants** – F.S.S. Historically the Clerk’s Office employed two full-time employees, Council President Stabile explained. Ms. Garry worked alone for several months before a temporary part-time assistant was hired to assist in the office. That individual is now leaving and two permanent part-time administrative assistants have been hired. The Council President further explained the need to amend the salary ordinance to add a salary range for these positions which will be capped at twenty hours per week.

OLD BUSINESS: None.

REPORTS OF BOARDS, COMMITTEES & COMMISSIONS:

Ms. Given introduced Tom Jones, the liaison for the Board of Education.

Mr. Merrill reported on his attendance at a Somerset County Office of Emergency Management meeting with Deputy Chief DiPaolo and Captain Ceccato. Discussions included hazardous disaster planning with subsequent meetings to be held this summer.

ADJOURNMENT

Motion to adjourn by Ms. Miller, seconded by Ms. Given and on voice vote carried unanimously.

Meeting adjourned at 8:01 p.m.

Borough Clerk

Council President