



**BOROUGH OF NORTH PLAINFIELD
REGULAR COUNCIL MEETING AGENDA**

MONDAY, JANUARY 22, 2024

7:30 p.m.

Virtual meeting via Zoom

<https://us02web.zoom.us/j/89231207352?pwd=aEoyMHNBVjVGVTh1ckpmbnF0ZUdXUT09>

Meeting ID: 892 3120 7352

Passcode: 385983

ROLL CALL:

Council Members: Aimee Corzo, Council Vice President
 Suzette Given
 Steven McIntyre
 Everett Merrill
 Keiona R. Miller
 Wendy Schaefer
 Frank "Skip" Stabile, Council President

Compliance Statement

APPROVAL OF COUNCIL MEETING MINUTES:
Agenda Conference & Regular Meeting for January 8, 2024

Roll Call

RESOLUTION:

Mr. McIntyre:
01-22-24-01 Introduction of New Ordinance

**INTRODUCTION OF NEW ORDINANCE NO. 24-01 AN ORDINANCE TO AMEND,
REVISE AND SUPPLEMENT ORDINANCE NO. 22-02, GOVERNING THE
SALARIES OF CERTAIN EMPLOYEES OF THE BOROUGH OF NORTH
PLAINFIELD.**

CONSENT AGENDA

Statement by Council President

Mr. Merrill:

01-22-24-02 Approving Consent Agenda

Roll Call

- a. Resolution for Recycling Agreement with Somerset County Public Works
- b. Resolution for Authorizing the Borough to Accept a Proposal from Grotto Engineering Associates, LLC.
- c. Resolution Confirming Appointment to the Library Advisory Committee
- d. Resolution Confirming Appointment to SC Community Development Committee
- e. Resolution Amending the Appointment of Municipal Court Prosecutor
- f. Resolution Confirming Appointment to Municipal Joint Insurance Fund
- g. Resolution Confirming Green Brook Flood Control Commissioner
- h. Resolution Amending the Appointment to Municipal Alliance Committee
- i. Resolution Confirming the Emergency Animal Shelter Manager
- j. Resolution Confirming the Appointment for Plainfield Area Regional Sewerage Authority
- k. Resolution for Consolidated Bill List
- l. Resolution Amending Appointment Date for Board of Adjustment

RESOLUTION:

Ms. Schaefer:

01-22-24-02

Convening Executive Session: (Attorney/Client Privilege)

EXECUTIVE SESSION:

RECONVENE

01-22-24-03

Attorney Client Privilege and Pending/Anticipated Litigation- (L.L)

REPORTS:

POLICE DEPARTMENT MONTHLY REPORT – NOVEMBER 2023

BOARD OF HEALTH MONTHLY REPORT – DECEMBER 2023

COMMUNICATIONS:

Somerset County Board of Commissioners	Newsletter
NJDEP Office of Local Government Assistance	Newsletter
Somerset County of Aging & Disabilities	Resource Information

REQUESTS FOR AGENDA ITEMS

PUBLIC COMMENT

General public comments shall be limited to five minutes for each individual.
(Rule 29 of the Borough Council's Rules of Order)

COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS

ADJOURNMENT

RESOLUTION NO. 01-22-24-01

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Borough Council of North Plainfield that an Ordinance numbered 24-01 be read by its title by the Borough Clerk and be passed on its first reading and advertised as required by statute, fixing February 13, 2024 at 7:30 p.m. or as soon thereafter as the matter can be heard, as the time and the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey or Zoom as the place for hearing and final adoption.

Council President

Council Member

Introduced: January 22, 2024

Adopted: January 22, 2024

ORDINANCE NO. 24-01

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT ORDINANCE
NO. 22-02, GOVERNING THE SALARIES OF CERTAIN EMPLOYEES
OF THE BOROUGH OF NORTH PLAINFIELD.**

WHEREAS, the Borough Council of the Borough of North Plainfield finds it necessary and appropriate to amend, revise and supplement Ordinance 22-02 to create certain part-time positions within the Office of the Borough Clerk; and,

WHEREAS, certain employees of the Borough of North Plainfield are not covered by the terms and conditions of a collective bargaining agreement and thus need to have their compensation established by Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the following titles will receive compensation within the ranges listed below:

<u>TITLE</u>	<u>RANGE</u>
Administrative Assistant	\$25,000 - \$75,000
Borough Clerk	\$40,000 - \$100,000
Deputy Borough Clerk	\$30,000 - \$75,000
<u>Administrative Assistant (Clerk's Office) (P/T – no more than 20 hours per week)</u>	<u>\$17,000 - \$30,000</u>
Business Administrator	\$80,000 - \$200,000
Chief Financial Officer	\$30,000 - \$120,000
Construction Official	\$16,000 - \$100,000
Court Administrator	\$70,000 - \$110,000
Director of Public Works	\$6,000 - \$110,000
Fire Chief	\$90,000 - \$230,000
Municipal Court Judge	\$36,000 - \$80,000
Municipal Prosecutor	\$10,000 - \$45,000
Assistant Municipal Prosecutor	\$10,000 - \$20,000
Office of Emergency Management Coordinator	\$10,000 - \$20,000
Police Chief	\$90,000 - \$250,000
Recreation Director	\$60,000 - \$80,000
Co-Recreation Director	\$55,000 - \$75,000
Assistant Recreation Director	\$9,000 - \$20,000
Tax Assessor	\$45,000 - \$95,000
Deputy Tax Assessor	\$12,000 - \$16,000
Tax Collector	\$7,500 - \$90,000
Treasurer (Exempt Portion of Salary)	\$4,000 - \$10,000
Code Enforcement Officer	\$20,000 - \$80,000
Deputy Registrar	\$1,000 - \$5,000
QPA	\$2,000 - \$15,000

Deletions shown by ~~deletion~~; additions shown by underline.

Deputy CFO \$5,000 - \$100,000
Zoning Officer \$5,000 - 30,000

NOW, THEREFORE, BE IT FURTHER ORDAINED that this Ordinance shall take effect, after final passage, twenty (20) days following action or inaction by the Mayor as provided by law or an override of a mayoral veto by the Council, whichever is applicable and publication in accordance with law, unless a resolution is adopted, pursuant to *N.J.S.A. 40:69A-181(b)*, declaring an emergency and providing that this Ordinance shall take effect at an earlier date.

INTRODUCED:

PASSED:

PUBLISHED:

ADOPTED:

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

APPROVED BY THE MAYOR: Yes _____ No _____

The above is a true copy of the Ordinance adopted by the Borough of North Plainfield on _____, 2024

ATTEST:

BOROUGH OF NORTH PLAINFIELD

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Frank A. "Skip" Stabile, Jr., Council President

Date signed: _____, 2024

Date signed: _____, 2024

Lawrence LaRonde, Mayor

Date signed: _____, 2024

1.

RESOLUTION NO. 01-22-24-02

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

01-22-24-02 a thru l

having been placed on the Consent Agenda and there having been no objection thereto, the same are hereby approved.

Council President

Council Member

Introduced: January 22, 2024

Adopted: January 22, 2024

RESOLUTION NO. 01-22-24-02a

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL
AUTHORIZING THE MAYOR AND DEPUTY BOROUGH
CLERK TO EXECUTE A RECYCLING AGREEMENT
WITH SOMERSET COUNTY PUBLIC WORKS FOR THE
RESIDENTIAL CURBSIDE PICKUP OF RECYCLABLE
MATERIALS.**

WHEREAS, the Borough of North Plainfield is in need of a mode and manner by which it can collect its residential recyclable material; and,

WHEREAS, the Borough of North Plainfield, by ordinance, has enacted a recycling plan for all recyclable materials as designated by the Somerset County Solid Waste Management Plan and amendments thereto; and,

WHEREAS, the County of Somerset Department of Public Works is authorized to provide recycling collection and disposal services to municipalities within Somerset County, including the Borough of North Plainfield; and,

WHEREAS, the Borough of North Plainfield is desirous of retaining the services of the County of Somerset Department of Public Works for said recycling program and,

WHEREAS, by letter dated December 20, 2023, Melissa D. Harvey, Manager of the Somerset County Department of Public Works Solid Waste Management submitted a recycling agreement for the period commencing January 1, 2024 through and including December 31, 2024 engaging the County of Somerset Department of Public Works to be responsible for residential curbside pick-up for all recyclable materials from each residential household within the Borough; and,

WHEREAS, the award of this contract to the County, pursuant to N.J.S.A. 13:1E-99.14 is an exception to the bidding requirements as set forth in the Local Public Contracts Law, pursuant to N.J.S.A. 40A:11-5(2) and the Board of Public Utilities Somerset Waste Franchise for Somerset County.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby authorizes the Mayor and the Deputy Borough Clerk or designee, on behalf of the Borough, to sign and/or execute the Agreement received from the County of Somerset Department of Public works via letter dated December 20, 2023, for a period commencing January 1, 2024 through and including December 31, 2024. Said Agreement is incorporated herein by reference as if same was fully set forth, without the need for any further action of this Borough Council.

By: _____
Council President

Council Member

Introduced: January 22, 2024

Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Deputy Borough Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the North Plainfield Borough Council at a regular meeting of the Borough Council held on January 22, 2024.

BOROUGH OF NORTH PLAINFIELD

By: _____
Michele Irby Garry
Acting Borough Clerk

Date signed: January 22, 2024

RESOLUTION NO. 01-22-24-02b

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE BOROUGH TO ACCEPT A PROPOSAL FROM GROTTO ENGINEERING ASSOCIATES, L.L.C., RELATED TO PROFESSIONAL ENGINEERING WORK ON AN HOURLY BASIS FOR PAVEMENT, SIDEWALK, CURB AND DRAINAGE IMPROVMENTS TO FAIRVIEW AVENUE FROM SOMERSET STREET TO DELACY AVENUE IN AN AGGREGATE AMOUNT NOT TO EXCEED NINETY-TWO THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS (\$92,500.00) AND FOR THE MAYOR AND ACTING BOROUGH CLERK TO EXECUTE ALL DOCUMENTS TO EFFECTUATE SAME.

WHEREAS, the Borough of North Plainfield is in need of certain improvements to Fairview Avenue from Somerset Street to Delacy Avenue in the Borough, including paving, sidewalk, curb and drainage improvements (the “Project”), as part of the Borough’s maintenance and improvement of its streets through NJDOT 2024 grants; and,

WHEREAS, the Borough of North Plainfield has received a proposal from Grotto Engineering Associates, L.L.C., dated January 8, 2024, to provide professional engineering services for the Project, including gathering field data for layout and dimensions, bid design documents and bid support, construction observation and contract administration for an hourly fee not to exceed a certain amount; and,

WHEREAS, upon completing the field observations, Grotto Engineering Associates, L.L.C. will develop mapping, detailed design drawings, technical specifications and bid documents to provide for the milling, repaving and miscellaneous repairs for the Project at the identified Borough locations, as well as through the field observations. The specifications and construction plans will be compiled in the public bid format following the *NJDOT Standards for Road and Bridge Construction, latest edition*, and developed using AutoCAD. Design drawings will be presented to the Borough for review and comments prior to bidding. Bid Packages will be sold by Grotto Engineering Associates, L.L.C. from their Clark office; they will then review all bids and provide recommendation of an award to the Borough; and,

WHEREAS, Grotto Engineering Associates, L.L.C. has submitted a proposal in the amount of an hourly fee not to exceed Forty Seven Thousand Five Hundred Dollars and No Cents (\$47,500.00) for the aforementioned bid design documents and an amount as an hourly fee not to exceed Forty Five Thousand Dollars and No Cents (\$45,000.00) for the aforementioned bid support, contract administration, construction observation services and testing, for an aggregate total price for all services not to exceed Ninety Two Thousand Five Hundred Dollars and No Cents (\$92,500.00); and,

WHEREAS, upon an award of contract(s) by the Borough, Grotto Engineering Associates, L.L.C. will prepare the contract documents and conduct a pre-construction meeting with the contractor, all appropriate Borough personnel and any affected utility companies. During the course of construction, Grotto Engineering Associates, L.L.C. will provide construction observation and administration

services to insure that the selected contractor is performing all construction in full accordance with the project plans and specifications; and,

WHEREAS, Grotto Engineering Associates, L.L.C. will review and approve all payment vouchers submitted by the contractor before they are presented for the Borough for payment. Prior to completion, Grotto Engineering Associates, L.L.C. will also provide the contractor with a detailed punch list of the items requiring repair and/or corrections.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby accepts the proposal submitted by Grotto Engineering Associates, L.L.C., dated January 8, 2024, as to certain improvements to Fairview Avenue from Somerset Street to Delacy Avenue in the Borough for an hourly fee not to exceed the amount of Forty Seven Thousand Five Hundred Dollars and No Cents (\$47,500.00) for the aforementioned bid design documents and for an hourly fee for bid support as per the aforementioned proposal in a total amount not to exceed Forty Five Thousand Dollars and No Cents (\$45,000.00) for the aforementioned bid support, contract administration, construction observation services and testing, with a total aggregate price for all services not to exceed Ninety Two Thousand Five Hundred Dollars and No Cents (\$92,500.00); and,

BE IT FURTHER RESOLVED that the Borough Council hereby authorizes the Mayor and the Acting Borough Clerk to sign and/or execute a contract and all other necessary documents to engage the services of Grotto Engineering Associates, L.L.C., for this Project; and,

BE IT FURTHER RESOLVED that the award of this contract shall be subject to the certification of the Borough’s Chief Financial Officer as to the availability of funds for payment for same; and,

BE IT FURTHER RESOLVED that the award and the contract and its performance shall be consistent with all applicable laws, the Borough’s bid documents (where applicable) and the bid proposal of Grotto Engineering Associates, L.L.C., dated January 8, 2024.

Introduced: January 22, 2024
Adopted: January 22, 2024

Frank A. “Skip” Stabile, Council President

Council Member

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Date signed: _____

Michele Irby Garry, Acting Borough Clerk
Borough of North Plainfield

RESOLUTION NO. 01-22-24-02c

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield, that upon nomination of the Mayor and with the advice of consent of this Council, ELIZABETH HAVRILLA be and hereby is appointed to the LIBRARY ADVISORY COMMITTEE of this Borough to serve for the legal terms commencing January 22, 2024 and expiring on January 1, 2027 and until her successors shall have been appointed and qualified.

Council President

Council Member

Introduced: January 22, 2024
Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

RESOLUTION NO. 01-22-24-02d

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that the appointment of FRANK “SKIP” STABILE on January 8, 2024 is hereby rescinded and that KATHERINE MILLER be and hereby is appointed to the SOMERSET COUNTY COMMUNITY DEVELOPMENT COMMITTEE of this Borough to serve for the legal term commencing January 22, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified.

Council President

Council Member

Introduced: January 22, 2024

Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

RESOLUTION NO. 01-22-24-02e

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION AMENDING THE APPOINTMENT OF
MUNICIPAL COURT PROSECUTOR AND ALTERNATE
MUNICIPAL COURT PROSECUTOR TO THE NORTH
PLAINFIELD MUNICIPAL COURT FOR CALENDAR YEAR 2024**

WHEREAS, the Mayor requested the appointment of a Municipal Court Prosecutor, an Alternate Municipal Court Prosecutor and a Conflict Prosecutor to the North Plainfield Municipal Court for calendar year 2024; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that, as of January 8, 2024, the appointment of the Municipal Court Prosecutor and Alternate Municipal Court Prosecutor to the North Plainfield Municipal Court, as well as Conflict Prosecutor for calendar year 2024 shall be amended as follows:

Municipal Court Prosecutor: Raymond J. Stine, Esq. and the Law Firm of Shain Schaffer P.C. Mr. Stine shall be compensated at an increased annual salary of \$31,836.00, less all applicable deductions.

Alternate Municipal Court Prosecutor: To be appointed by a separate Resolution.

Conflict Prosecutor: Eric M. Bernstein & Associates, L.L.C., effective January 8, 2024 with compensation to be paid at the Firm's hourly rate for other Borough work.

Mr. Stine shall remain in his respective position until a successor is qualified and appointed.

Council President

Council Member

Introduced: January 22, 2024
Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

**RESOLUTION NO. 01-22-24-02f
CORRECTING RESOLUTION NO. 01-08-24-021**

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that ALBERT DOMIZI be named as Fund Commissioner to replace resigning Fund Commissioner WILLIAM SPECK to the Garden State Municipal Joint Insurance Fund for calendar year 2024.

Council President

Council Member

Introduced: January 22, 2024
Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

RESOLUTION NO. 01-22-24-02g

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield, that upon nomination of the Mayor and with the advice and consent of this Council, the nomination of DR. HARRY ALLEN as alternate Commissioner on January 8, 2024 is rescinded and that DR. HARRY ALLEN be and hereby is appointed to the GREEN BROOK FLOOD CONTROL COMMISSION as the COMMISSIONER of this Borough to serve for the legal term commencing January 8, 2024 and expiring on January 1, 2025, and until his successor shall have been appointed and qualified.

Council President

Council Member

Introduced: January 22, 2024
Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

RESOLUTION NO. 01-22-24-02h

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that Resolution No. 01- 08-24-02u adopted on January 8, 2024 is amended to read MADALEINE OLIVO to be and hereby are appointed to the MUNICIPAL ALLIANCE COMMITTEE of this Borough to serve for the legal terms commencing January 8, 2024 and expiring on January 1, 2027 and until their successors shall have been appointed and qualified.

Council President

Council Member

Introduced: January 22, 2024
Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

RESOLUTION NO. 01-22-24-02i

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield, that upon nomination of the Mayor and with the advice and consent of this Council, JOSEPH ASPROCOLAS, JENNIFER BARTHOLOMEW, and MICHAEL J. CECCATO be and hereby are appointed as Deputy Coordinators to the OFFICE OF EMERGENCY MANAGEMENT of this Borough to serve for the legal terms commencing January 8, 2024 and expiring on January 1, 2025 and until their successors shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that WILLIAM G. PARENTI be and hereby is appointed as Police Department representative to the OFFICE OF EMERGENCY MANAGEMENT to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that WILLIAM F. EATON be and hereby is appointed as Fire Department representative to the OFFICE OF EMERGENCY MANAGEMENT to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that WILLIAM F. EATON be and hereby is appointed as Emergency Medical Services representative to the OFFICE OF EMERGENCY MANAGEMENT to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that DAVID E. HOLLOD be and hereby is appointed as the Mayor's representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that EVERETT MERRILL be and hereby is appointed as Council Member representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that JODY KARCHER be and hereby is appointed as Public Schools representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until her successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that MICHAEL GIORDANO, JR. be and hereby is appointed as Citizen-at-large representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until her successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that SUMERA KHURRAM be and hereby is appointed as Health representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until her successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that MICHELE IRBY-GARRY be and hereby is appointed as Media representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that ANGELO COSTELLO be and hereby is appointed as Public Works representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that DR. HARRY L. ALLEN be and hereby is appointed as Hazardous Materials representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that the appointment of ELIZABETH DENTE as Emergency Animal Shelter Manager representative on January 8, 2024 is hereby rescinded and that JOSH REYES be and hereby is appointed as Emergency Animal Shelter Manager representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified.

Council President

Council Member

Introduced: January 22, 2024
Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

RESOLUTION NO. 01-22-24-02j

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that BASIL D'ARMIENTO be and hereby is appointed as Commissioner to represent the Borough of North Plainfield at all meetings of the Plainfield Area Regional Sewerage Authority (PARSA) and to serve for the term commencing on January 22, 2024 and expiring on January 1, 2029 and until has successor is appointed and qualified; and

Council President

Council Member

Introduced: January 22, 2024
Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

BE IT FURTHER RESOLVED that MICHAEL GIORDANO, JR. be and hereby is appointed as Citizen-at-large representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until her successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that SUMERA KHURRAM be and hereby is appointed as Health representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until her successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that MICHELE IRBY-GARRY be and hereby is appointed as Media representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that ANGELO COSTELLO be and hereby is appointed as Public Works representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that DR. HARRY L. ALLEN be and hereby is appointed as Hazardous Materials representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that the appointment of ELIZABETH DENTE as Emergency Animal Shelter Manager representative on January 8, 2024 is hereby rescinded and that JOSH REYES be and hereby is appointed as Emergency Animal Shelter Manager representative to the LOCAL EMERGENCY PLANNING COUNCIL to serve for the legal term commencing on January 8, 2024 and expiring on January 1, 2025 and until his successor shall have been appointed and qualified.

Council President

Council Member

Introduced: January 22, 2024
Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

RESOLUTION NO. 01-22-24-02k

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 22nd day of January 2024 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

Council President

Council Member

Introduced: January 22, 2024
Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

RESOLUTION NO. 01-22-24-021

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that BASIL D'ARMIENTO be and hereby is appointed to the BOARD OF ADJUSTMENT of this Borough to serve for the legal term commencing January 8, 2024 and expiring on January 1, 2028 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that HERMINIO ESTRELLA be and hereby is appointed to the BOARD OF ADJUSTMENT of this Borough to serve for the legal term commencing January 8, 2024 and expiring on January 1, 2028 and until his successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that MICHELLE BROWN be and hereby is appointed to the BOARD OF ADJUSTMENT of this Borough to serve for the balance of an unexpired term expiring at 12:00 noon on January 1, 2027 and until her successor shall have been appointed and qualified; and

BE IT FURTHER RESOLVED that BRYAN F. CARLEY be and hereby is appointed as Alternate Member No. 1 to the BOARD OF ADJUSTMENT of this Borough to serve for the balance of an unexpired term expiring on January 1, 2025 and until his successor shall have been appointed and qualified.

Council President

Council Member

Introduced: January 22, 2024

Adopted: January 22, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on January 22, 2024.

Michele Irby Garry
Acting Borough Clerk
Borough of North Plainfield

Date signed: January 22, 2024

RESOLUTION NO. 01-22-24-03

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that prior to the adjournment of this meeting it shall convene in executive session from which the public will be excluded for the purpose of discussion on:

Attorney/Client Privilege (Pending/anticipated litigation)

Exclusion of the public for this purpose is specifically permitted by N.J.S.A. 10:4-6 et seq. The contents of this discussion will not be disclosed until such time as the disclosure of same will not adversely affect the public interest and upon resolution of the Council. Formal action may be taken following end of executive session.

Council President

Council Member

Introduced: January 22, 2024

Adopted: January 22, 2024

Monthly Report

November 2023



Accreditation demonstrates the professional achievements of the men and women of this Department. This recognition further demonstrates our collective dedication to excellence in professional Law Enforcement. By voluntarily meeting New Jersey Law Enforcement Accreditation Commission standards, the North Plainfield Police Department has shown itself willing to be held to a higher level of professionalism, building trust between the Department and the citizens it serves

Prepared For:
Mayor Lawrence La Ronde

Prepared By:
Chief William Parenti
263 Somerset Street
North Plainfield, NJ 07060

NORTH PLAINFIELD POLICE NOVEMBER 2023 MONTHLY REPORT

January 10, 2024

ADMINISTRATION:

Staffing:

The Police Department is operating below its authorized strength of 48 sworn Officers. Staffing and deficiencies:

- 3 Patrol Officers
- 2 SLEO III Officers

Injured Officers/Officers on Leave:

- Det. William Parenti Jr. was involved in a motor vehicle accident on November 9, 2023 and remains out of work.

Promotions, New Hires and Retirements:

- There were no promotions, new hires, or retirements this month.

CID Monthly Report

A Sample of Investigations & Arrests

On November 20, 2023 at 1525 hrs., officers responded to a residence on a report of a dispute and one of the individuals may be in possession of firearm. When the officers arrived, they learned that this dispute stemmed from a couple that were separating and the female half hired a locksmith to enter a garage. An officer observed the locksmith attempting to climb a fence into the yard and ordered him to stop and inquired about a gun. The locksmith related that he had a gun in a satchel that he wore across his chest. After the satchel was handed over to officers, a consent to search was obtained and a loaded Glock pistol and a high-capacity magazine were located. The resident of that address reported that the locksmith pointed the firearm at him and loaded a round in the chamber. The suspect was arrested and after the incident was screened, he was charged with several weapons offenses and transported to the Somerset County Jail.

On November 25, 2023 at 2120 hrs., patrol responded to bar for a man with a gun. Officers detained a suspect and through the investigation determined that the suspect had a BB gun in his possession. According to a security guard, a male patron sat down at the bar next to the suspect. At some point, the suspect pulled the BB gun out and pressed it into the ribs of the patron and said, "No one scares me." The victim then told security about what happened. A detective was dispatched and took a statement from the victim. The suspect was charged with unlawful possession of a weapon and was lodged in the Somerset County Jail.

NORTH PLAINFIELD POLICE NOVEMBER 2023 MONTHLY REPORT

On November 27, 2023 at 0640 hrs., patrol responded to a business on Route 22 West on a report of an activated burglar alarm coming from the front door. Upon their arrival, officers found the front glass door smashed by a rock. Officers conducted an interior check of the building for a suspect with negative results. They also found that the register area had been ransacked and many of the computer component wires were cut, laying on the floor, along with the monitors, credit card receipt machines, and the drawers for the cash insert. A detective conducted a follow-up investigation and a bulletin was put out to surrounding agencies with an image of the suspect. Subsequently, the suspect was arrested in another town committing a similar burglary and was also charged with the burglary in North Plainfield.

NOTE: We are required by the Rules of Court to include herein a statement explaining that the charges are merely an accusation and that the defendant is presumed innocent until and unless proven guilty.

CRIMINAL INVESTIGATION DIVISION:

A comparison of Adult incident reports:

	Month	YTD
Investigated	85	882
Closed	36	402
Active	15	37
Suspended	34	443
Forwarded to SCPO	4	50

A comparison of Juvenile incident reports:

	Month	YTD
Investigated	10	155
Closed	8	139
Active	0	6
Suspended	2	12
Forwarded to other Agencies	0	15

Community Outreach

The Community Policing Unit made eleven (11) first time alarm notifications and six (6) general alarm notifications. D/Sgt. Domizi assisted in numerous translations for both patrol & CID. Lt. Ciempola attended the community forum meeting.

Narcotics Strike Force

The Task Force Officer made two (2) undercover gun buys in Hillsborough and one (1) undercover gun buy in Hackettstown. The Task Force Officer also conducted street crimes patrol in North Plainfield as well as surveillance.

NORTH PLAINFIELD POLICE NOVEMBER 2023 MONTHLY REPORT

Other Matters

CID tracked six (6) Handle with Care notifications made to the school district. CID conducted two (2) licensing investigations in November (2-Firearms). Lt. Ciempola conducted two (2) sex offender re-registrations.

Adjudications & Judicial Proceedings

There were no court appearances during the month of November.

We are required by the Rules of Court to include herein a statement explaining that the charges are merely an accusation and that the defendants are presumed innocent until and unless proven guilty.

INTERNAL AFFAIRS: During the month of November, there were five (5) new internal affairs complaints filed.

Investigation #	Classification	Disposition	Corrective Action
23-010	Other Rule	Pending	Pending
23-011	Other Rule	Pending	Pending
23-012	BWC	Pending	Pending
23-013	Other Rule	Pending	Pending
23-014	Criminal	Pending	Pending

PATROL DIVISION:

	Month	YTD
Miles on marked patrol	15,192	165,124
Miles on unmarked patrol	0	55
Total miles on patrol	15,192	165,179

Traffic summonses issued:

Type of summonses	Month	YTD
Driving While Intoxicated (DWI)	4	43
Moving Hazardous Violation	76	840
Moving Non-Hazardous Violation	200	1,918
Ordinance Violation	4	50
Parking Violation	323	11,780
Seatbelt	5	209
Radar	34	419
Refusal Breath Test	1	14
Child Restraints	4	98
Reckless Driving	6	67

NORTH PLAINFIELD POLICE NOVEMBER 2023 MONTHLY REPORT

Cell Phone	3	543
Careless Driving	13	261
Suspended License	18	220
Written Warnings	355	3,860
Totals	1,046	20,322
Included in above totals		
Loud Exhaust	28	114
Loud Exhaust Warnings	19	52

Radar Posts:

STREET	TIME SPENT
Brook Avenue	1 Hour
Clinton Avenue	34 Hours
Greenbrook Road	6 Hours
Grove Street	27 Hours
Leland Avenue	12 Hours
Myrtle Avenue	5 Hours
Norwood Avenue	11 Hours
Rt 22E/North	5 Hours
Rt 22E/Watchung	9 Hours
Rt 22E/West End	2 Hours
Rt 22E/Westervelt	4 Hours
Rt 22W/Harrison	3 Hours
Rt 22W/North	4 Hours
Rt 22W/Wilson	1 Hour
Somerset Street	12 Hours
Warfield Road	2 Hours
Washington Avenue	2 Hours
Watchung Avenue	12 Hours
Wilson Avenue	4 Hours
Total Radar Posts	169
Total Radar Hours	156
Total Radar Enforcement	146

Radar Speed Recorder:

STREET	LENGTH OF TIME
Greenbrook Road	11/01/23-11/03/23
Mountain Avenue	11/01/23-11/08/23
Washington Avenue	11/08/23-11/17/23
Watchung Avenue	11/08/23-11/17/23
Belmont Avenue	11/17/23-11/27/23
Sanford Avenue	11/17/23-11/27/23
Muriel Avenue	11/28/23-11/30/23

NORTH PLAINFIELD POLICE NOVEMBER 2023 MONTHLY REPORT

Warfield Road	11/28/23-11/30/23
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School Enforcement:

SCHOOL	TIME SPENT
East End School	17 Hours
High School	16 Hours
Somerset School	4 Hours
Stonybrook School	17 Hours
Sundance School	1 Hour
West End School	23 Hours
TOTAL	68 Hours

Speed Sign:

STREET	LENGTH OF TIME
Duer Street	11/01/23-11/09/23
Grove Street	11/01/23-11/09/23
Manning Avenue	11/01/23-11/09/23
Rockview Avenue	11/01/23-11/09/23
Grove Street	11/09/23-11/30/23
Norwood Avenue	11/09/23-11/30/23
Somerset Street	11/09/23-11/30/23
Tappan Avenue	11/09/23-11/30/23

Miscellaneous Information:

- We responded to 114 rescue squad calls.
- We conducted 88 building or premise checks.
- We investigated 32 general alarms.
- We made 635 motor vehicle stops.
- We conducted 3 walking beats.
- We conducted 58 school checks.
- We conducted 72 park checks.
- We conducted 111 area checks.
- The police department recorded a total of 3,420 incidents.
- BWC videos and CAD entries were reviewed by the Patrol Division Commander.
- 1 Use of Force After Action Review and 1 OJI After Action review was conducted.
- An Active Threat presentation for Development Day was conducted at the North Plainfield Library.

NORTH PLAINFIELD POLICE NOVEMBER 2023 MONTHLY REPORT

Parking Enforcement Report:

Tickets:	Title 39		Meter Related		Total	
	Month / YTD		Month / YTD		Month / YTD	
Totals	544	5,320	331	4,434	876	9,757

Meters		Permits		Total Revenue	
Monthly / YTD		Monthly / YTD		Monthly / YTD	
17,796.01	142,322.17	1,180	23,640	18,976.01	165,962.17

Monthly Accident Totals

Accidents for the Month: 85

Summons Issued at Accidents:

Refuse Breath Test	0	Driving While Intoxicated	0
Hazardous	19	Non-Hazardous	19
Alcohol Related	0		

Breakdown of Reportable/Non-Reportable Accidents:

Rt 22-Reportable	32	Rt 22 Non-Reportable	0
Boro Streets-Reportable	39	Boro Streets Non-Reportable	0
Private Property-Reportable	14	Private Property Non-Reportable	0
Total Reportable Accidents	85	Total Non-Reportable Accidents	0

Accident Injury Report:

Reports W/Injuries	17
Persons Injured	17
Fatal Accidents	0

Accidents Year To Date (YTD): 974

Summons Issued at Accidents:

Refuse Breath Test	4	Driving While Intoxicated	28
Hazardous	440	Non-Hazardous	213
Alcohol Related	2		

Breakdown of Reportable and Non-Reportable

Rt 22-Reportable	305	Rt 22 Non-Reportable	4
Boro Streets-Reportable	516	Boro Streets Non-Reportable	8
Private Property-Reportable	136	Private Property Non-Reportable	5
Total Reportable Accidents	957	Total Non-Reportable Accidents	17

Accident Injury Report:

NORTH PLAINFIELD POLICE NOVEMBER 2023 MONTHLY REPORT

Reports W/Injuries	196
Persons Injured	242
Fatal Accidents	0

Miscellaneous Information Traffic:

- Traffic conducted collections & escorted parking to the bank - 8 hrs.
- Traffic conducted monthly alcotest maintenance.
- Sgt. Kardos and Parking Enforcement conducted meter repairs.
- Traffic investigated/conducted follow ups on one (1) accident.
- Traffic compiled data for a traffic engineer's study that was later voted down by the Borough Council.
- Traffic conducted loud exhaust enforcement – 3 hrs.
- Traffic processed/followed up on three (3) vehicles for tow companies.
- Traffic and Parking covered two (2) crossing posts.
- Traffic submitted the Safe Routes To School (SRTS) grant.
- Traffic conducted a DMV Mobile Inspection detail on November 20th with the following results: 29 cars inspected, 15 cars passed, 14 cars failed. There were 11 summonses and 15 warnings issued.

SERVICE DIVISION:

	Month	YTD
Fees Collected	\$1,950.00	\$16,569.00
Calls for Service/Responses	3,341	41,864
Discovery Requests	31	441
Report Requests	4	117
Pieces of Evidence/Property	27	287

Offense	Month	YTD
Homicide	0	0
Rape	1	9
Robbery	0	20
Assault, Agg:	1	16
Assault Simple	14	213
Burglary	1	30
Larceny	20	293
M.V. Theft	5	26
Arson	0	0
Domestic Violence	22	299
Bias Incidents	0	3

NORTH PLAINFIELD POLICE NOVEMBER 2023 MONTHLY REPORT

Monthly Arrest Analysis

	Month		YTD	
	Adult/Juv	Adult/Juv	Adult/Juv	Adult/Juv
Murder	0	0	0	0
Manslaughter	0	0	0	0
Rape	0	0	2	0
Robbery	0	0	2	0
Aggravated Assault	1	0	12	0
Burglary	0	0	2	0
Larceny/Theft	1	0	8	0
Motor Vehicle Theft	0	0	0	0
Simple Assault	7	0	72	0
Arson	0	0	0	0
Forgery	0	0	0	0
Fraud	1	0	5	0
Embezzlement	0	0	0	0
Stolen Property	0	0	1	0
Criminal Mischief	0	0	2	0
Weapons	1	0	4	0
Prostitution	0	0	0	0
Sex Offenses	0	0	0	0
Violation of Drug Laws	3	0	6	0
Gambling	0	0	0	0
Offenses Against Family & Children	0	0	0	0
Driving Under the Influence	4	0	45	0
Liquor Law Violations	0	0	0	0
Disorderly Conduct	0	0	5	0
Vagrancy	0	0	0	0
Curfew and Loitering	0	0	0	0
All Other Offenses	3	0	38	1
Total UCR Arrests for Month	21	0	204	1
Contempt of Court Arrests Other	5	0	49	2
Grand Total Arrests for Month	26	0	253	3

- **0 Juvenile Arrests for the Month**

Respectfully submitted,

William G. Parenti
Chief of Police

December 2023

Board of Health Monthly Report



North Plainfield

PREPARED BY THE SOMERSET COUNTY DEPARTMENT OF HEALTH



Somerset County Department of Health – Board of Health Monthly Report

North Plainfield

December 2023

Communicable Disease and Nursing

Schools Immunization Audits



Yearly audits of Preschool, Elementary, Middle and High School student immunization records to ensure compliance with NJ Law regarding immunization requirements.

Immunization Audits for Schools/Daycare Facilities

- None to report

Community Disease Control and Prevention



Investigation, surveillance, and reporting of communicable diseases.

- Cases of all reportable communicable diseases continue to be investigated on a daily basis as per NJDOH guidance.
- SCDOH works with schools, daycares, long-term care facilities, and other non-healthcare settings to identify outbreaks and provide public health recommendations to these facilities.
- Tuberculosis (TB) control through case monitoring and management, contact follow-up, and provision of medications.
- Childhood lead poisoning prevention through blood lead screening and assessment of lifestyle and environment for sources of lead.
 - Repeat testing for elevated blood lead levels: 1
 - Transferred Cases: 1
 - Environmental Inspection: 1
- Chronic disease resources are available as well as educational programs and screenings to increase awareness, encourage prevention, and promote early detection of cancer and other chronic diseases. Chronic disease prevention efforts and outreach are in collaboration with various community organizations and members.



Total Number of Communicable Disease Cases Investigated

- 75



Top Three Communicable Diseases

- Novel Coronavirus- 2019 NCOV – 71
- Pertussis - 1
- Haemophilus Influenzae - 1

Emergency Preparedness



COVID-19 vaccines are administered at various clinics throughout the County - total of **68,305** COVID-19 vaccines administered since December 2020. SCDOH conducts homebound COVID-19 vaccinations for residents who for medical or other reasons are unable to travel to the County clinics.



Somerset County Department of Health – Board of Health Monthly Report

North Plainfield

December 2023

Consumer Health

Consumer Health Program Overview



- Plan Reviews: 1
- Retail food inspections: 6
- Retail Food re-inspections: 0
- Retail Food pre-operational inspections: 0
- Special Event applications: 0
- Complaint Investigations: 3
- Received animal bite report: 0
- Helped with North Plainfield Rabies vaccination clinic

Administrative



- File Searches: 0
- Issued retail food, hotel, recreational bathing, and vending machine licenses.

Training and Education



- None to report for this month

Environmental



- Well Installation Inspections: 0
- Well Installation Permits Issued: 0
- Septic Inspection Reports: 0

Childhood Lead Prevention



- Repeat testing for elevated blood lead levels: 1
- Transferred cases: 1
- Environmental inspection: 1

Court Proceedings / Enforcement Actions



- Notice of Violation (NOVs) Issued: 2
- Court Appearances: 0
- Fines Issued: \$ 0

Basic Food Handler Certification



- Completion of ServSafe Basic Food Handler course: 3



**SOMERSET COUNTY
DEPARTMENT OF HEALTH**

COUNTY ADMINISTRATION BUILDING
27 Warren Street, P.O. Box 3000
Somerville, New Jersey 08876-1262
(908) 231-7155 FAX (908) 704-8042
www.co.somerset.nj.us/health
healthdiv@co.somerset.nj.us



Public Health
Prevent. Promote. Protect.

**BOARD OF HEALTH REPORT
Borough of North Plainfield
December 1st -31st, 2023**

PROGRAM AREA	2023 INSP	2022 INSP	2023 RE-INSP	2022 RE-INSP	2023 Year-To-Date INSP	2023 Year-To-Date RE-INSP	2022 Year-To-Date INSP	2022 Year-To-Date RE-INS
Retail Food	6	1	0	0	139	14	106	5
Retail Food: follow up	0	0	0	0	1	0	0	0
Temp/mobile Retail Food	0	0	0	0	30	0	20	0
Retail Food: Pre opt	0	0	0	0	5	0	3	0
Recreational Bathing	0	0	0	0	6	1	7	1
Massage parlor	0	1	0	1	1	0	2	2
COMPLAINTS	2023 REC'D	2022 REC'D	2023 INVG	2022 INVG	2023 Year-To-Date REC'D	2023 Year-To-Date INVG	2022 Year-To-Date REC'D	2022 Year-To-Date INVG
Retail Food Establishments	1	1	1	1	10	10	7	7
Garbage / Debris	0	0	0	0	5	5	0	0
Vermin / Insect	0	0	0	0	6	1	0	0
Property Maintenance	2	1	0	0	6	0	10	0
Public Health Nuisance	0	0	0	0	3	3	3	0
Housing	0	0	0	0	0	0	0	0
Animal	2	0	2	0	9	5	1	0
Mold	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Odor – Non-CEHA	0	0	0	0	0	0	0	0
Noise – Non-CEHA	0	0	0	0	0	0	0	0
ADMINISTRATIVE	2023		2022		2023 Year-To-Date		2022 Year-To-Date	
Consultations	0		0		0		0	
Plan Reviews	1		0		4		3	
Hearings	0		0		0		0	
Court Proceedings	0		0		1		0	
NOV's Issued	2		0		3		1	
Summonses Issued	0		1		0		1	
Lab Reports Reviewed	0		0		0		0	
Staff Meetings	0		0		0		0	

RETAIL FOOD INSPECTION RATINGS REPORT

COMPANY NAME	CITY	RISK TYPE	INSPECT DATE	SAT	SAT-A	SAT-B	COND SAT	UNSAT	PRE-OP INSP	INITIAL INSP	RE-INSP	FOLLOW-UP
HEALTHY JUICE FOR YOU	NORTH PLAINFIELD	2	12/14/2023	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EDDYS KITCHEN	NORTH PLAINFIELD	2	12/18/2023	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EAT WELL MODERN BUFFET	NORTH PLAINFIELD	3	12/19/2023	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TROPICANA B.B.Q	NORTH PLAINFIELD	3	12/19/2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RED TOWER II	NORTH PLAINFIELD	2	12/20/2023	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PANCHO VILLA MEXICAN GRILL	NORTH PLAINFIELD	2	12/27/2023	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTALS				0	0	0	1	0	0	6	0	0

COMPLAINTS REPORT -- 12/1/2023 TO 12/31/2023

PROPERTY / LOC ADDRESS	GEOGRAPHIC AREA	TYPE	ACTION	STATUS	DATE RECEIVED	DATE of INVESTIGATION	FILE NUMBER
81 HARRISON AVE NORTH PLAINFIE	NORTH PLAINFIELD	PROPERTY MAINTENANCE	REFERRED	CLOSED	12/4/2023	12/4/2023	NP-23-12-04-0039
955 ROUTE 22	NORTH PLAINFIELD	RETAIL FOOD ESTABLISHMENT	INVESTIGATION	CLOSED	12/4/2023	12/5/2023	NP-23-12-04-0040
1025 US 22 W ROOM 106	NORTH PLAINFIELD	PROPERTY MAINTENANCE	REFERRED	CLOSED	12/19/2023	12/19/2023	NP-23-12-19-0041
450 GROVE STREET	NORTH PLAINFIELD	ANIMAL	CONSULTATION	CLOSED	12/19/2023	12/28/2023	NP-23-12-19-0042
450 GROVE STREET	NORTH PLAINFIELD	ANIMAL	NOV	CLOSED	12/19/2023	12/27/2023	NP-23-12-19-0042
450 GROVE STREET	NORTH PLAINFIELD	ANIMAL	INVESTIGATION	OPEN	12/19/2023	12/20/2023	NP-23-12-19-0042
168 GROVE STREET	NORTH PLAINFIELD	ANIMAL	NOV	CLOSED	12/27/2023	12/29/2023	NP-23-12-27-0043
168 GROVE STREET	NORTH PLAINFIELD	ANIMAL	INVESTIGATION	OPEN	12/27/2023	12/28/2023	NP-23-12-27-0043



Somerset County Department of Health – Board of Health Monthly Report

North Plainfield Borough

December 2023

County Environmental Compliance & Enforcement

Air Quality



- Dry cleaner inspections: 0
- B Source: 0
- Noise Complaints: 0
- Complaints: 0
- NJDEP referrals: 0
- Idling enforcement: 0

Solid Waste



- Facility inspections: 0
- Demo checks: 0
- Container inspections: 0
- Hauler inspections: 0
- Single-Use Plastics Inspection: 0
- Complaints: 0
- NJDEP referrals: 0

Water



- Water pollution investigations: 0
- Transient well inspections: 0
- Non transient well inspections: 0
- Complaints: 0
- NJDEP referrals: 0

Pesticides



- IPM inspections: 0
- Landscaper inspections: 0
- Complaints: 0
- NJDEP referrals: 0

Open Public Records Act (OPRA)



- OPRA reports completed: 0



Somerset County Department of Health – Board of Health Monthly Report December 2023 Health Education Services

Monthly Health Observances



SCDOH health educators promote and bring awareness to monthly health observances through press releases, social media & community outreach opportunities.

- Hi Neighbor Month
- Safe Toys and Gifts Month
- National Handwashing Awareness Week (12/3 - 12/9)
- National Influenza Vaccination Week (12/4 - 12/8)

Community Outreach/Programming – *Listed on calendar below*



Social Media

- Outreach on Twitter for monthly health observances, winter weather safety, holiday food safety, health habits, hypertension, managing stress during the holidays, cancer awareness, childhood lead poisoning prevention, flu/viruses, MRC volunteering, etc.

Community Outreach/Programs

- Healthy Habits Advertisement at the Bridgewater Commons Mall
- North Plainfield Community Health Fair (North Plainfield) – 12/9
- Share Fair Community Event (Manville) – 12/9
- Basic Food Handler Course – 12/13

Meetings

- NJ State Cancer Coalition Meeting – 12/4
- NJDOH Health Educator/Risk Communicator Meeting – 12/6
- Morris-Somerset RCDC Quarter 2 Meeting – 12/7
- NJSOPHE Annual Meeting – 12/7
- Somerset County Health Educator Meeting – 12/13
- RCDC Grant Call with NJDOH – 12/19

Publications



- SCDOH Services Flyer
- RSV Prevention
- RSV Outbreak Management in Schools and Childcare Settings

SCDOH Website Management



- Upcoming COVID-19 Vaccination Clinic Dates
- Webpage Updates
 - Clinical Services → Updated Information and Resources
 - Health Inspections (Consumer Health) → Updated all Application/License documents for Bedminster, Bound Brook, Far Hills, Franklin, Manville, North Plainfield, Raritan, Somerville, and South Bound Brook
 - COVID-19 Vaccination → Added NJDOH's Fact Sheet for Getting an Updated 2023-2024 COVID-19 Vaccine a No Cost to You through the Vaccines for Children or 317/Bridge Access Programs – [English](#) & [Spanish](#)

Upcoming/In Development



- Family Partnership Lunch N Learn (RCDC) – 1/4
- Basic Food Handler Course – 1/10

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Twitter posts for Health Observances throughout the month					1	2
3	4 State Cancer Coalition Meeting (RCDC)	5	6 NJDOH HERC Call	7 RCDC Q2 Meeting NJSOPHE Meeting	8	9 North Plainfield Community Health Fair Sharefair Community Event
10	11	12	13 Food Handler Course Somerset County Health Educator Meeting	14	15	16
17	18	19 RCDC Grant Call with NJDOH	20	21	22	23
24	25	26	27	28	29	30
31						



Somerset County Department of Health – Board of Health Monthly Report December 2023

Public Health Emergency Preparedness – LINCS Team

External Meetings



- NJDOH Vaccine Update Meetings – 12/4, 12/11, 12/18
- HERC Meeting – 12/6
- Central West Regional Call – 12/7
- Exercise Bootcamp (NJOEM) – 12/12
- PHENS Meeting – 12/12
- OLPH Quarterly Data Forum- 12/15
- NJHCC eICS Foundational Training – 12/19

Public Health Emergency Preparedness Outreach/Activities



- SCDOH COVID-19 Vaccination Clinics – total of 68,454 COVID-19 vaccines administered since December 2020
- SCDOH Distribution of antigen COVID-19 test kits to municipalities – 700
- Flu Vaccination Clinic – 12/9 (Sharefair Community Event – Manville VFW)
- Homebound Vaccination – 12/5 (Franklin - 2), 12/19 (Franklin-3)

LINCS Messages



The SCDOH receives the messages from the New Jersey Department of Health and disseminates them to county partners and organizations who are the target audiences for the message via email. There are six main categories, with the addition of Somerset County-specific messages.

- Public Health Information – 12 messages sent
- Public Health Recalls – 5 messages sent
- Public Health Training – 0 messages sent
- Public Health Update – 0 messages sent
- Public Health Advisory – 6 messages sent
- Public Health Alert – 0 messages sent
- Somerset County Department of Health LINCS Messages – 4 messages sent

Somerset County Medical Reserve Corps



- NJ MRC Quarterly Meeting – 12/7
- NJ MRC Handbook Review – 12/29

Upcoming/In Development



- Outreach initiative to increase LINCS healthcare provider contacts
- PHENS Skill Building Session #2 – 1/3
- Central West Regional Call – 1/18
- Central Regional Healthcare Coalition Meeting – 1/29
- LTC Prevention-Focused ICAR Consultation – 1/30

December Clinic Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Homebound Vaccination – Flu/COVID	6	7	8	9 Sharefair – Flu Vaccination Clinic
10	11	12	13	14	15	16
17	18	19 Homebound Vaccination - Flu	20	21	22	23
24	25	26	27	28	29	30
31						