



BOROUGH OF NORTH PLAINFIELD
REGULAR COUNCIL MEETING AGENDA

MONDAY, DECEMBER 16, 2024

7:30 p.m.

ROLL CALL:

Council Members: Aimee Corzo, Council Vice President
Suzette Given
Steven McIntyre
Everett Merrill
Keiona R. Miller
Wendy Schaefer
Frank "Skip" Stabile, Council President

Pledge of Allegiance to the Flag

Compliance Statement

APPROVAL OF COUNCIL MEETING MINUTES:

Regular Meeting for November 12, 2024

Roll Call

CONSENT AGENDA

Statement by Council President

Ms. Corzo:

12-16-24-01 Approving Consent Agenda

Roll Call

- a. Resolution Authorizing the Issuance of Limo License for Limo License for Chaudry M. Saleem
- b. Resolution Authorizing Approved State Contracts for Vendors

- c. Resolution Authorizing the Consolidated Bill List
- d. Resolution Authorizing Raffle License for NJ Service Foundation
- e. Resolution Authorizing Refund for Real Estate Erroneous Tax Payment for 269 Lewis Street
- f. Resolution Authorizing Refund of Dumpster Bond for 293 Muriel Avenue
- g. Resolution Authorizing Extended Hours for The Bridge on Christmas Eve and New Year's Eve
- h. Resolution Authorizing Extended Hours for the Paradise Club & Sports Bar On New Year's Eve
- i. Resolution Authorizing Extended Hours for the Mi Mundo Latino on New Year's Eve
- j. Resolution in Support of the S2511/A4051 Legislation
- k. Resolution Awarding Contract to Messercola Excavating Company, Inc.
- l. Resolution Awarding Contract to Rich Tree Services, Inc.
- m. Resolution to Enter into Shared Services Agreement with PARSA to Provide Licensed C-3 Sewer Operator
- n. Resolution to Enter in Shared Services Agreement with PARSA to Operate and Maintain Sanitary Sewer Pump Stations
- o. Resolution to Engage Bruno Associates, Inc. for Grant Writing Services
- p. Resolution to Engage Grotto Engineering Associates, LLC. for Professional Services
- q. Resolution for Awarding Contract to En-Tech Infrastructures, LLC for Greenbrook Interceptor Contract
- r. Resolution for Duplicate Tax Sale Certificate for 242-6 Lawrence Avenue
- s. Resolution Authorizing to Cancel Sewer Charges for 168 Interhaven Avenue

- t. Resolution Authorizing the Refund Real Estate Erroneous Tax Payment for 269 Lewis Street
- u. Resolution Authorizing the Budget Transfer

COMMUNICATIONS:

| | |
|---|---------------------|
| NJDEP Office of Local Government Service Assistance | Weekly Newsletter |
| New Jersey League of Municipalities | Weekly Roundup |
| Somerset County Public Information Division of Transportation | Celebrates 50 years |
| Somerset County Historic Grant Program | Celebrates 25 years |

REPORTS:

- FIRE DEPARTMENT MONTHLY REPORT – OCTOBER 2024**
- FIRE DEPARTMENT MONTHLY REPORT - NOVEMBER 2024**
- BOARD OF HEALTH MONTHLY REPORT - NOVEMBER 2024**

REQUESTS FOR AGENDA ITEMS

PUBLIC COMMENT

General public comments shall be limited to five minutes for each individual.
(Rule 29 of the Borough Council's Rules of Order)

COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS

ADJOURNMENT

RESOLUTION NO. 12-16-24-01a

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that, pursuant to N.P.R.G.O. 4-1 et seq., it does hereby authorize the issuance of license for the owner/operation of a limousine to the following for one year in accordance with the applications heretofore submitted:

Chaudhry M. Saleem
108 Ridge Avenue
North Plainfield, NJ 07060

Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01b

**RESOLUTION AUTHORIZING CONTRACTS APPROVED STATE CONTRACT VENDORS
FOR CONTRACTING UNITS PURSUANT TO N.J.S.A 40A:11-12a**

WHEREAS, the Borough of North Plainfield, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of North Plainfield has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough of North Plainfield intends to enter into contracts with the attached referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of North Plainfield pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Borough of North Plainfield and the referenced State Contract Vendors shall be for the 2025 Year, and:

| <u>A/C #</u> | <u>Name</u> | | |
|--------------|--------------------------------|---------|----------------------------------|
| 88273 | AK Equipment | 69944 | Highpoint Furniture |
| 74018 | Absolute Fire | 83930 | Home Depot |
| 80963 | Air & Gas Technologies | 82693 | Horizon Blue Cross & Blue Shield |
| 65808 | Air Purifiers, Inc. | 63522 | Innovation Doc Imaging, LLC |
| 69942 | All Steel Inc. | 87466 | John Deere Landscapes |
| 68766 | Allied Oil, Co. | 74012 | Kaldoz |
| 61419 | American Tire Service | 69923 | KML Technology, Inc. |
| 71048 | Approved Fire Protection | 69531 | Kova Corp. |
| V41144 | Asia Trading | 67875 | Lanigan Assoc. Inc. |
| 83331 | Atlantic Salt | 81322 | Laser Technology, Inc. |
| 73991 | Atlantic Tactical | 67872 | Lawman Supply Co. |
| A79161 | Beyer Bros | 85850 | Lawson Products |
| 01785 | Bodyworks by Tiffany | 62423 | Lifesavers |
| 63767 | Boises Bus Interiors | 70142 | Mayline Furniture |
| V00047578 | Britton Industries | 77814 | Messercola Excavating |
| 85017 | Broadview Network | 81520 | Morpho Trak |
| 81413 | BSN Sports | T0213 | Morton Salt Inc. |
| 71054 | Cairns | 53804 | Motorola |
| T2085 | Cambria Truck Center | 83909 | Motorola Solutions |
| 78848 | Celebrity Fleet Operations LLC | V000756 | Nielson Ford of Morristown Inc. |
| 68645 | Cintas Fire Protection | 69830 | Office Business Systems |
| 80977 | CMF Business | 42285 | Office Solutions |
| 27171 | Computer Systems Method | 47705 | Pitney Bowes |
| 71056 | Continental Fire & Safety | 82709 | Ricoh Americas Corporation |
| 50107 | Continental Fire & Safety | 80866 | Rutgers the State University |

- | | | | |
|----------|-------------------------------|-----------|--------------------------------|
| 81301 | Draeger Safety Inc. | 68461 | Sagem Morphotrak |
| 67873 | Eagle Point Gun/TJ Morris-Son | 71063 | Scott |
| 81338 | East Coast Emergency Lighting | 64040 | Sharpe Electronic Corp. |
| 72300 | Elite Tree Service | 82236 | Sherwin Williams |
| 84698 | Emerald City Auto Spa | 89851 | SHI International |
| 75248 | Ergo Space Design Inc. | 82226 | Siperstein's |
| 67899 | ESI Equipment | 71057 | Stanfield |
| 24-GNS | Fedex | 76921 | Storr Tractor Company |
| 81357 | Firefighter One | A75551 | T Slack Environmental Services |
| 81397 | Finch Fuel Oil Co. Inc. | 85193 | Traffic Safety Services |
| T0106 | Flemington Department Store | 67765 | Trico Equipment |
| 15/16-08 | Foley Incorporated | 76669 | Turnout Fire & Safety |
| 70462 | Ford Motor Credit | V00091402 | Unique Scaffolding |
| 73032 | Garden State Highway | 82583 | Verizon Wireless |
| 71062 | Gen-el Safety & Ind. | 69933 | WB Mason Co, Inc. |
| 71048 | Globe Manufacturing | 71642 | WE Timmerman Co. |
| 73783 | Hertrich Fleet Services | 73902 | Weldon Asphalt |
| 70262 | Hewlett Packard | G4013 | Luxfer Magteck, Inc. |

BE IT FURTHER RESOLVED, that the referenced State Contract Vendors are projected to exceed the bid threshold for the 2024 Year:

- | | | | |
|-------|-----------------|-------|-------------------|
| 68766 | Allied Oil, Co. | 70462 | Ford Motor Credit |
|-------|-----------------|-------|-------------------|

Council President

Council Member

Introduced: December 16, 2024

Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 11, 2023.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01c

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 16th day of December 2024 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

Council President

Council Member

Introduced: December 16, 2024

Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk Borough of
North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01d

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

WHEREAS, the following organization has been issued identification number 104-8-40776 by the New Jersey Legalized Games of Chance Control Commission and has submitted applications to conduct raffles; and

WHEREAS, investigation has shown that this organization meets the requirements for the issuance of raffles licenses;

NOW, THEREFORE, BE IT RESOLVED that the Borough Clerk be and is hereby authorized to issue a raffles license to the following:

NJ Service Foundation
342 Rahway Avenue
South Plainfield, NJ 07080
On-premises merchandise draw raffle – RL # 2405
June 4, 2025 10:00am – 11:00am

Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01e
BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY

WHEREAS, Leslie Pollard inadvertently paid on taxes for Block 9 Lot 3 and has requested refund of that payment, and;

WHEREAS, her mortgage company had already paid the taxes as they should have;

BE IT RESOLVED, by the Council of the Borough of North Plainfield, that the Treasurer is authorized to make the following refunds:

Refund Real Estate Erroneous Tax Payments:

Leslie Pollard \$ 2,773.03

269 Lewis Street

North Plainfield, NJ 07060

Council President

Council Member

Introduced: December 16, 2024

Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry, Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01f

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED, by the Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Treasurer is hereby authorized to refund the following:

Refund of Dumpster Bond

Maria E. Diaz **\$ 200.00**
293 Muriel Avenue
North Plainfield, New Jersey
07060

Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk Borough of
North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01g

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF NORTH PLAINFIELD SUSPENDING THE BUSINESS
HOUR RESTRICTION ON THE SALE OF ALCOHOLIC BEVERAGES
AT CERTAIN PLENARY RETAIL CONSUMPTION AND PLENARY
RETAIL DRIBUTION LICENSEE ESTABLISHMENTS.**

WHEREAS, the Borough of North Plainfield has an ordinance prohibiting the sale of alcoholic beverages on Christmas Eve and January 1, New Year’s Day, between the hours of 2:00 a.m. and 11:00a.m.; and,

WHEREAS, the Borough has received a written request from The Bridge, Plenary Retail Consumption License No. 1814-33-001-003 to allow the extension of their hours of operation on Christmas Eve and New Year’s Day, Monday, January 1, 2025 for one (1) hour to 3:00am to better enable them to serve their clientele and to improve their receipts; and,

WHEREAS, representatives of The Bridge, appeared before the Governing Body and requested said permission to close at a later hour on Christmas Eve and New Year’s Day, Monday, January 1, 2025; and,

WHEREAS, Christmas Eve and New Year’s Eve generate a large amount of business for alcoholic beverage licensees in the Borough; and,

WHEREAS, the Borough wishes to grant the requests of The Bridge to remain open until 3:00am on January 1, 2025; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset and State of New Jersey that the business hours restriction on the sale of alcoholic beverages is hereby suspended on January 1, 2025 to allow The Bridge to remain open until 3:00am on December 24, 2024 and January 1, 2025, subject to all other requirements thereof; and,

Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01h

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF NORTH PLAINFIELD SUSPENDING THE BUSINESS
HOUR RESTRICTION ON THE SALE OF ALCOHOLIC BEVERAGES
AT CERTAIN PLENARY RETAIL CONSUMPTION AND PLENARY
RETAIL DRIBUTION LICENSEE ESTABLISHMENTS.**

WHEREAS, the Borough of North Plainfield has an ordinance prohibiting the sale of alcoholic beverages on January 1, New Year’s Day, between the hours of 2:00 a.m. and 11:00a.m.; and,

WHEREAS, the Borough has received a written request from, The Paradise Club, Plenary Retail Consumption License No. 1814-33-007-008 to allow the extension of their hours of operation on New Year’s Day, Monday, January 1, 2025 for one (1) hour to 3:00am to better enable them to serve their clientele and to improve their receipts; and,

WHEREAS, representatives of, The Paradise Club, Plenary Retail Consumption License No. 1814-33-007-008 appeared before the Governing Body and requested said permission to close at a later hour on New Year’s Day, Monday, January 1, 2025; and,

WHEREAS, New Year’s Eve generate a large amount of business for alcoholic beverage licensees in the Borough; and,

WHEREAS, the Borough wishes to grant the requests of The Bridge to remain open until 3:00am on January 1, 2025; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset and State of New Jersey that the business hours restriction on the sale of alcoholic beverages is hereby suspended on January 1, 2025, The Paradise Club, Plenary Retail Consumption License No. 1814-33-007-008 allow to remain open until 3:00am on January 1, 2025, subject to all other requirements thereof; and,

Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01i

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE
BOROUGH OF NORTH PLAINFIELD SUSPENDING THE BUSINESS
HOUR RESTRICTION ON THE SALE OF ALCOHOLIC BEVERAGES
AT CERTAIN PLENARY RETAIL CONSUMPTION AND PLENARY
RETAIL DRIBUTION LICENSEE ESTABLISHMENTS.**

WHEREAS, the Borough of North Plainfield has an ordinance prohibiting the sale of alcoholic beverages on January 1, New Year’s Day, between the hours of 2:00 a.m. and 11:00a.m.; and,

WHEREAS, the Borough has received a written request from, Mi Mundo Latino, Plenary Retail Consumption No. 1814-33- 008-006 to allow the extension of their hours of operation on New Year’s Day, Monday, January 1, 2025 for one (1) hour to 3:00am to better enable them to serve their clientele and to improve their receipts; and,

WHEREAS, representatives of, Mi Mundo Latino, Plenary Retail Consumption No. 1814-33- 008-006 appeared before the Governing Body and requested said permission to close at a later hour on New Year’s Day, Monday, January 1, 2025; and,

WHEREAS, New Year’s Eve generate a large amount of business for alcoholic beverage licensees in the Borough; and,

WHEREAS, the Borough wishes to grant the requests to Mi Mundo Latino, Plenary Retail Consumption No. 1814-33- 008-006 remain open until 3:00am on January 1, 2025; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset and State of New Jersey that the business hours restriction on the sale of alcoholic beverages is hereby suspended on January 1, 2025, Mi Mundo Latino, Plenary Retail Consumption No. 1814-33- 008-006 allow to remain open until 3:00am on January 1, 2025, subject to all other requirements thereof; and,

Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01j

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL
OF THE BOROUGH OF NORTH PLAINFIELD
IN SUPPORT OF S2511/A4051 LEGISLATION
BANNING THE SALE OF DOGS, CATS, AND
RABBITS FROM COMMERCIAL BREEDING
MILLS, CURRENTLY BEFORE THE
NEW JERSEY STATE LEGISLATION**

WHEREAS, the Borough of North Plainfield has received correspondence, communications, and public comment urging its support of pending legislation to protect animals from commercial breeding mills; and,

WHEREAS, such information, as presented, has provided materials supporting the enactment of such legislation; and,

WHEREAS, the sale of dogs, cats, and rabbits are currently allowed in pet shops; and,

WHEREAS, S2511/A4051 addresses the puppy mill-to-pet store pipeline; and,

WHEREAS, S2511/A4051 is supported by animal welfare organizations, veterinarians, humane pet stores, municipalities, and counties across the State; and,

WHEREAS, S2511/A4051 provides that, without limiting the prosecution of any other practices which may be unlawful municipalities pursuant to State consumer fraud laws, it would be unlawful practice and a violation of State consumer fraud law, P.L. 1960, c.39(C.56:8-1 et. seq.), for any breeder or broker to knowingly sell a cat or dog that is unfit for purchase; defined as having any disease, deformity, injury, physical condition, illness or defect which is congenital or hereditary and severely affects the health of the animal, or which was manifest, capable of diagnosis or likely contracted on or before the sale and delivery of the animal to the consumer; and,

WHEREAS, S2511/A4501 aims to protect animals from commercial breeding mills and prevent New Jersey from becoming a haven for unscrupulous breeders; and,

WHEREAS, S2511/A4501 would also protect consumers from misleading sales tactics, sick puppies or other domestic animals, disease outbreaks, and/or other domestic animal predatory pet loans.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of North Plainfield, County of Somerset and State of New Jersey urge the New Jersey Legislature to adopt and for Governor Phil Murphy to sign into law S251 1/A4051; and,

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Acting Borough Clerk is to send a copy of this Resolution to those members of the State Senate and the General Assembly who represent the citizens and residents of the Borough of North Plainfield and who are Senator President, Nicholas Scutari; Assemblywoman Linda Carter; and, Assemblyman James Kennedy. Said copy of this Resolution should also be sent to Speaker of the General Assembly Craig Coughlan.

Frank Stabile, Jr., Council President

Council Member

Introduced: December 16, 2024

Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01k

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE
MAYOR AND BOROUGH CLERK TO EXECUTE AN AGREEMENT
WITH MESSERCOLA EXCAVATING CO., INC. FOR 2025 ON-CALL
SERVICES-EMERGENCY REPAIRS**

WHEREAS, the Borough of North Plainfield is in need of On-Call Services-Emergency Repairs for calendar year 2025 (hereinafter referred to as the “Project”); and,

WHEREAS, the Borough of North Plainfield solicited bids for the Project and received two (2) bids as follows:

| <u>Bidding Entity</u> | <u>Total Hourly Rate Bid</u> |
|---------------------------------|-------------------------------------|
| Messercola Excavating Co., Inc. | \$ 761.00/hour |
| RL Landscaping | \$1,760.00/hour |

WHEREAS, Director of Law/Borough Attorney Eric M. Bernstein, Esq. and the offices of Eric M. Bernstein & Associates, LLC, as well as David J. Testa, PE, CME, CPWM of Grotto Engineering Associates, LLC, the Borough’s Engineer, have reviewed the bid submissions and recommend the award of the bid and contract for the Project to the lowest responsive and responsible bidder, Messercola Excavating Co., Inc., whose main offices are located at 549 East Third Street, Plainfield, New Jersey 07060 (hereinafter referred to as the “Contractor”), as there are no material defects with the bid proposal; and,

WHEREAS, the Borough of North Plainfield is desirous of obtaining the services of the Contractor to perform all those services contemplated in the Borough’s bid documents and the bid proposal submitted by the Contractor; and,

WHEREAS, the Borough of North Plainfield finds that the Contractor is the lowest responsive and responsible bidder for the Project, pursuant to the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.*

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby awards the following Bid and Contract:

Project: 2025 On-Call Services-Emergency Repairs
Successful Bidder: Messercola Excavating Co., Inc.
Total Bid: In the Amount of Seven Hundred and Sixty-One Dollars and Zero Cents (\$761.00) Per Hour.

Term: For Calendar Year 2025

BE IT FURTHER RESOLVED that the Borough Council hereby authorizes the Mayor and the Acting Borough Clerk to sign and/or execute a contract and all other necessary documents to engage the services of Messercola Excavating Co., Inc. for the Project; and,

BE IT FURTHER RESOLVED that the award of this contract shall be subject to the certification of the Borough’s Chief Financial Officer as to the availability of funds for payment for same; and,

BE IT FURTHER RESOLVED that the award and the contract and its performance shall be consistent with all applicable laws, the Borough’s bid documents and the bid proposal of Messercola Excavating, Inc. for the Project known as the 2025 On-Call Services-Emergency Repairs.

Frank A. “Skip” Stabile
Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-011

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING
THE MAYOR AND BOROUGH CLERK TO EXECUTE AN
AGREEMENT WITH RICH TREE SERVICE, INC. FOR THE
MAINTENANCE AND REMOVAL OF TREES THROUGHOUT
THE BOROUGH OF NORTH PLAINFIELD**

WHEREAS, the Borough of North Plainfield is in need of certain services to maintain and remove trees throughout the Borough for the calendar year 2025 and Alternate A for calendar year 2026 (hereinafter referred to as the “Project”); and,

WHEREAS, the Borough of North Plainfield solicited bids for the Project, where four (4) bid packets were requested and two (2) bids were received, which are as follows:

| <u>Bidding Entity</u> | <u>Base Bid Total Amount</u> | <u>Alternate A</u> |
|-----------------------------------|------------------------------|--------------------|
| Rich Tree Service, Inc. | \$200.00/hour | \$200.00/hour |
| Garden State Tree Management, LLC | \$559.00/hour | \$559.00/hour |

WHEREAS, Director of Law/Borough Attorney Eric M. Bernstein, Esq. and the offices of Eric M. Bernstein & Associates, LLC, as well as Grotto Engineering Associates, L.L.C., the Borough’s Engineer on the Project, have reviewed the bid submissions and recommend the award of the bid and contract for the Project to the lowest responsible bidder, Rich Tree Service Inc., whose main offices are located at 325 Bergen Street, South Plainfield, New Jersey 07080 (hereinafter referred to as the “Contractor”) as there are no material defects with the bid proposal; and,

WHEREAS, the Borough of North Plainfield is desirous of obtaining the services of the Contractor to perform all those services contemplated in the Borough’s bid documents and the bid proposal submitted by the Contractor; and,

WHEREAS, the Borough of North Plainfield finds that the Contractor is the lowest responsible bidder for the Project, both the Base Bid and Alternate Bid A, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby awards the following Bid and Contract:

Project: Tree Maintenance and Removal Base Bid (and Alternate A, see below)
Successful Bidder: Rich Tree Service, Inc.
Total Bid: In the Amount of Two Hundred Dollars and Zero Cents Per Hour (\$200.00).
Term: Calendar Years 2025 and 2026.

BE IT FURTHER RESOLVED that the Borough Council, at the recommendation of the Director of Law, accepts Alternate Bid A for the tree maintenance and removal services in calendar year 2026.

BE IT FURTHER RESOLVED that the Borough Council hereby authorizes the Mayor and the Borough Clerk to sign and/or execute the contract and all necessary documents to engage the construction services of Rich Tree Service, Inc. for the Project; and,

BE IT FURTHER RESOLVED that the award of this contract shall be subject to the certification of the Borough's Chief Financial Officer as to the availability of funds for payment for same; and,

BE IT FURTHER RESOLVED that the award and the contract and its performance shall be consistent with all applicable laws, including but not limited to *N.J.S.A. 40:55D-28* and Borough Code § 22-35, the Borough's bid documents and the bid proposal of Rich Tree Service, Inc. for the Project known as the Tree Maintenance and Removal Services for calendar year 2025 and Alternate A for calendar year 2026.

Frank "Skip" Stabile
Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Municipal Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01m

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE
MAYOR AND BOROUGH CLERK TO EXECUTE A SHARED SERVICES
AGREEMENT WITH THE PLAINFIELD AREA REGIONAL SEWERAGE
AUTHORITY TO PROVIDE A LICENSED C3 OPERATOR OF RECORD
AND A BACKUP LICENSED C2 OPERATOR OF RECORD FOR THE
BOROUGH SANITARY SEWER SYSTEM.**

WHEREAS, the Borough of North Plainfield is in need of services a Licensed C3 Operator of Record and a backup Licensed C2 Operator of Record in accordance with NJDEP regulations to operate its sewerage system; and,

WHEREAS, the Plainfield Area Regional Sewerage Authority (hereinafter referred to as "PARSA"), with its principal place of business located at 200 Clay Avenue, Middlesex, New Jersey 08846, can provide the services of a Licensed Operator of Record holding a C-3 License, and a back-up Licensed Operator of Record holding a C-2 License, in accordance with NJDEP requirements to review the Borough's Sewer Operations & Maintenance Plan at least annually and will schedule, supervise and inspect any required maintenance tasks through the Borough's DPW Director (the "Services") for a contract duration of five (5) years, in the amount of Four Thousand Five Hundred Dollars (\$4,500.00) per quarter for each quarter of the five (5) years in question, commencing on January 1, 2025 through December 31, 2030; and,

WHEREAS, the Borough of North Plainfield is desirous of obtaining the services of PARSA to perform all of the Services through a Shared Services Agreement, a copy of said Agreement being maintained in the Office of the Borough Clerk, the contents of which are incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey, that the Borough Council does hereby agree to enter into said Shared Services Agreement with PARSA, 200 Clay Avenue, Middlesex, New Jersey 08846 provide the services of a Licensed Operator of Record holding a C-3 License, and a back-up Licensed Operator of Record holding a C-2 License, in accordance with NJDEP requirements for a contract duration of five (5) years, in the amount of Four Thousand Five Hundred Dollars (\$4,500.00) per quarter for each quarter of the five (5) years in question, commencing on January 1, 2025 through December 31, 2030, and authorizes the Mayor and the Acting Borough Clerk to sign and/or execute a Shared Services Agreement and/or any other necessary documents with PARSA without the need for any further action by the Borough Council.

BE IT FURTHER RESOLVED that the award of this Contract shall be subject to the Certification of the Borough’s Chief Financial Officer as to the availability of funds for payment for same.

BE IT FURTHER RESOLVED that the award is made pursuant to and consistent with the Local Public Contracts Laws and other applicable Laws of the State of New Jersey.

Frank A. “Skip” Stabile
Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01n

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE
MAYOR AND BOROUGH CLERK TO EXECUTE A SHARED SERVICES
AGREEMENT WITH THE PLAINFIELD AREA REGIONAL SEWERAGE
AUTHORITY TO OPERATE AND MAINTAIN THE BOROUGH OF
NORTH PLAINFIELD'S SANITARY SEWER PUMP STATIONS.**

WHEREAS, the Borough of North Plainfield is in need of services for the operation and maintenance of all of its sanitary sewers pump stations (hereinafter referred to as the "Project"); and,

WHEREAS, the Plainfield Area Regional Sewerage Authority (hereinafter referred to as "PARSA"), with its principal place of business located at 200 Clay Avenue, Middlesex, New Jersey 08846, is in the business of providing operation and maintenance of sanitary sewer pump stations for various municipalities in its service area and previously submitted a proposed shared services agreement to the Borough of North Plainfield, Somerset County, New Jersey, for services to the Borough for its sanitary sewers, including weekly inspections of said pumps, responding to alarms and carrying out minor routine repairs and service (the "Services"), for a contract duration of five (5) years, in the amount of Twelve Thousand Dollars (\$12,000.00) per year for each of the five (5) years in question, commencing on January 1, 2025; and,

WHEREAS, the Borough of North Plainfield is desirous of obtaining the services of PARSA to perform all of those services contemplated in the afore-referenced Shared Services Agreement, a copy of said Agreement being maintained in the Office of the Borough Clerk, the contents of which are incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey, that the Borough Council does hereby agree to enter into said Shared Services Agreement with PARSA, 200 Clay Avenue, Middlesex, New Jersey 08846 for the operation and maintenance of all of its sanitary sewers pump stations for a contract duration of five (5) years, in the amount of Twelve Thousand Dollars (\$12,000.00) per year for each of the five (5) years in question, commencing on January 1, 2025, and authorizes the Mayor and the Acting Borough Clerk to sign and/or execute a Shared Services Agreement and/or any other necessary documents with PARSA without the need for any further action by the Borough Council.

BE IT FURTHER RESOLVED that the award of this Contract shall be subject to the Certification of the Borough's Chief Financial Officer as to the availability of funds for payment for same.

BE IT FURTHER RESOLVED that the award is made pursuant to and consistent with the Local Public Contracts Laws and other applicable Laws of the State of New Jersey.

Frank A. "Skip" Stabile
Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01o

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE
MAYOR AND BOROUGH CLERK TO EXECUTE AN AGREEMENT
WITH BRUNO ASSOCIATES, INC. FOR 2025 GRANT WRITING
SERVICES.**

WHEREAS, the Borough of North Plainfield is aware of the availability of competitive grants and other funding opportunities which are provided through County, State, Federal and private non-profit projects and funding sources; and,

WHEREAS, the Borough Council of the Borough of North Plainfield believes that it is in the best interests of the residents of the Borough of North Plainfield to use the services of a professional grant writing entity to prepare and submit grant proposals to such funding sources to pursue funding for various municipal projects; and,

WHEREAS, Director of Law/Borough Attorney Eric M. Bernstein, Esq. and the offices of Eric M. Bernstein & Associates, LLC, have reviewed the proposal of Bruno Associates, Inc., 1373 Broad Street, Suite 203B, Clifton, New Jersey 07013, a copy of which is on file with the Office of the Borough Clerk, to provide grant writing services to the Borough on an hourly blended rate of One Hundred Twenty Five Dollars (\$125.00) per hour, not to exceed Twenty Thousand Dollars (\$20,000.00) for calendar year 2025, including consulting with Borough's officials and employees, conducting research in the area of available funding, identifying grant opportunities, and, preparing and submitting such grants as may receive the authorization of the Borough for submission, and has recommended that a contract be issued to Bruno Associates, Inc., pursuant to *N.J.S.A. 40A11-3(a)* for the same; and,

WHEREAS, the Borough of North Plainfield is desirous of obtaining the services of Bruno Associates, Inc., to perform all those services contemplated in the Borough's solicitation of a proposal submitted by Bruno Associates, Inc., for grant writing services.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby awards a contract to Bruno Associates, Inc., to provide grant writing services to the Borough for the period of January 1, 2025 through December 31, 2025, at an hourly blended rate of One Hundred Twenty Five Dollars (\$125.00) per hour, not to exceed Twenty Thousand Dollars (\$20,000.00) for calendar year 2025, subject to finalizing the form of a contract by and through the office of the Director of Law/Borough Attorney; and,

BE IT FURTHER RESOLVED that the Borough Council hereby authorizes the Mayor and the Acting Borough Clerk to sign and/or execute a contract and all other necessary documents to engage the services of Bruno Associates, Inc. for the grant writing services so authorized; and,

BE IT FURTHER RESOLVED that the award of this contract shall be subject to the certification of the Borough's Chief Financial Officer as to the availability of funds for payment for same; and,

BE IT FURTHER RESOLVED that the award and the contract and its performance shall be consistent with all applicable laws and the proposal for professional services contract submitted by Bruno Associates, Inc.

Frank A. "Skip" Stabile
Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01p

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE
MAYOR AND BOROUGH CLERK TO EXECUTE A PROFESSIONAL
SERVICES AGREEMENT WITH GROTTO ENGINEERING ASSOCIATES,
LLC FOR 2025 CALENDAR YEAR DEPARTMENT OF PUBLIC WORKS
MANAGEMENT, ENGINEERING SERVICES AND TO ACT AS ZONING
OFFICER FOR THE BOROUGH OF NORTH PLAINFIELD**

WHEREAS, the Borough of North Plainfield is in need of certain professional services to provide management to the North Plainfield Department of Public Works, as well as to act as the Zoning Officer for the Borough of North Plainfield for calendar year 2025; and,

WHEREAS, the Borough of North Plainfield has received a proposal from Grotto Engineering Associates, LLC, dated November 4, 2024, a copy of said proposal being maintained in the Office of the Borough Clerk and the contents of which are incorporated herein, to provide professional services relative to the position of Manager of the Borough of North Plainfield Department of Public Works, as well as Zoning Officer for the Borough of North Plainfield for the calendar year 2025 ; and,

WHEREAS, the proposal submitted by Grotto Engineering Associates, LLC proposes that they perform the services associated with these positions on an hourly fee basis. Grotto will bill the Borough on a monthly basis for the number of hours expended, with a reduction of five percent (5%) of their currently hourly rates as set forth herein; and,

WHEREAS, David J. Testa, P.E., C.M.E., C.P.W.M., of Grotto Engineering Associates, LLC will continue to perform and coordinate the services associated with the position of Manager of the Borough of North Plainfield's Public Works Department and Zoning Officer for the Borough of North Plainfield for calendar year 2025; and,

WHEREAS, the Municipal Engineering services will be provided on a monthly retainer in the amount of one thousand nine hundred twenty five dollars (\$1,925.00) per month, or twenty three thousand one hundred dollars (\$23,100.00) per year, and shall include, but not be limited to, engineering services as follows:

- A licensed New Jersey Professional Engineer will attend regularly scheduled weekly office hours, one (1) day per week for three (3) to four (4) hours for meeting with Borough Department Heads and staff and for being available to the public.
- Preparation and submission of the New Jersey DOT Municipal Aid Grant Application; and,

WHEREAS, the management of the Borough of North Plainfield Department of Public Works and Zoning Office will include, but not be limited to, routine Public Works Management and Zoning Officer services in an hourly amount not to exceed one hundred forty thousand dollars (\$140,000.00) per year as follows:

- A licensed N.J. Professional Engineer/Certified Public Works Manager working up to two (2) days per week (up to sixteen (16) hours-more or less as needed or requested) at Borough Hall and/or the public works garage conducting Borough business and available for meetings with Borough administrative personnel and residents. Exact days to be as agreed upon.
- Direct and oversee street, sidewalk, and sewer maintenance and construction programs.
- Coordinate/oversee Borough tree trimming and removal as required.
- Handle complaints from the public as received by phone or at the department directly.
- Advise the Business Administrator of all Public Works activities and problems.
- Give general supervision to the repair and maintenance of all motorized equipment, including light and heavy trucks and all special equipment.
- Coordinate the procurement of new vehicles and equipment as needed.
- Work with contracted professional engineers in designing and implementing projects, as assigned or requested by the Borough Council and Business Administrator.
- Coordinate with the Borough Construction Official regarding maintenance and repair of all Borough buildings and facilities.
- Perform related work as required.
- Prepare and submit Annual Right-to-Know Surveys to the State.
- Prepare and submit Annual UST licensing renewals for the Borough Fuel Facility.
- Telephone and email consultation with municipal employees, representatives or residents regarding various public works matters and issues that may arise.
- Answer all zoning related phone calls and emails regarding questions from property owners and developers.
- Review all Construction permits for Zoning compliance.
- Review all Planning & Zoning Board Applications for completeness and correct application fees and escrow.
- Coordinate with the Planning & Zoning Board Secretary as needed; and,

WHEREAS, separate fee proposals will be submitted for all non-retainer services for approval by the Borough of North Plainfield as requested. Non-Retainer Services shall include the following:

- Attendance at Planning Board and Zoning Board Meetings.
- Subdivision and Site Plan Application review and report preparation.
- Attendance at meetings requested by the Borough.
- Capital Improvement Projects, including Roadway Resurfacing and Reconstruction, Streetscape Design, Parks & Recreation Facilities, Utilities, Planning Studies, Construction Inspections, Surveying, Regulatory Compliance, Civil Engineering Services, Wetlands/Land Use, Tax Map Updates/Revisions, NJDEP Stormwater Permitting, and the like; and,

WHEREAS, reimbursable expenses including, but not limited to, mileage, Mylar copies, certified mailings, photographs, blueprints, and special deliveries are considered additional and will be invoiced at cost. Travel inside the Borough will be billed at Fifty Cents (\$0.50)/mile. Invoices will be submitted periodically but no more than monthly for services rendered; and,

WHEREAS, Grotto Engineering Associates, LLC has submitted a schedule of hourly rates reflecting a five percent (5%) reduction of their fees for such services in 2025, as follows:

Principal: \$185.00/hr. less 5% = \$175.75/hr.

Project Manager: \$175.00/hr. less 5% = \$166.25/hr.

Licensed Professional Engineer/Planner/Surveyor: \$165.00/hr. less 5% = \$156.75/hr.

Senior Field Inspector: \$150.00/hr. less 5% = \$142.50/hr.

Senior Staff Engineer: \$115.00/hr. less 5% = \$109.25/hr.

Staff Engineer: \$110.00/hr. less 5% = \$104.50/hr.

Senior Engineering Technician: \$105.00/hr. less 5% = \$99.75/hr.

Engineering /Survey Technician: \$95.00/hr. less 5% = \$90.25/hr.

Field Inspector: \$90.00/hr. less 5% = \$85.50/hr.

Junior Engineer Technician: \$75.00/hr. less 5% = \$71.25/hr.

Clerical: \$75.00/hr. less 5% = \$71.25/hr.

Reimbursable items: at cost

Inside the Borough travel: \$0.50/mile

Note: Schedule of Hourly Rates is subject to an annual adjustment in January of each year of this Agreement upon mutual written consent of the Parties.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby accepts the proposal submitted by Grotto Engineering Associates LLC to perform the professional services associated with the positions of North Plainfield Borough Municipal Engineer, Manager of the North Plainfield Borough Department of Public Works and Zoning Officer for the Borough of North Plainfield for the calendar year 2025; and,

BE IT FURTHER RESOLVED that the Borough Council hereby authorizes the Mayor and the Borough Clerk to sign and/or execute any and all contracts to memorialize the proposal submitted by Grotto Engineering Associates, LLC, for the positions of North Plainfield Borough Municipal Engineer, Manager of the North Plainfield Borough Department of Public Works and Zoning Officer for the Borough of North Plainfield for the calendar year 2025; and,

BE IT FURTHER RESOLVED that the award of this proposal shall be subject to the certification of the Borough’s Chief Financial Officer as to the availability of funds for payment for same; and,

BE IT FURTHER RESOLVED that the award, the proposal, and its performance shall be consistent with all applicable laws, and the bid proposal of Grotto Engineering Associates, LLC, dated November 4, 2024, for the duties associated with the Manager of the North Plainfield Borough Department of Public Works and Zoning Officer for the Borough of North Plainfield for the calendar year 2025.

Frank A. “Skip” Stabile
Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry
Municipal Clerk
Borough of North Plainfield

Date signed: _____

RESOLUTION NO. 12-16-24-01r

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that the Tax Collector is hereby authorized and directed to create duplicate tax sale certificate(s) as follows:

Block 180 Lot 5 242-6 Lawrence Ave. #17-00174 issued 10/26/2017

Council President

Council Member

Introduced: December 16, 2024

Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on .

Michele Irby Garry, Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01q

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE
MAYOR AND BOROUGH CLERK TO EXECUTE AN AGREEMENT
WITH, L.L.C. FOR THE GREENBROOK INTECEPTOR SANITARY
SEWER IMPROVEMENTS PROJECT.**

WHEREAS, the Borough of North Plainfield (hereinafter referred to as the “Borough”) is in need of certain utility improvements for the Greenbrook Interceptor Sanitary Sewer Improvements 2024-02 Project (hereinafter referred to as the “Project”); and,

WHEREAS, the Borough solicited bids for the Project, eight (8) bidders purchased contract documents and the following five (5) bids were received:

| <u>Bidding Entity</u> | <u>Base Bid</u> | <u>Total Bid with Supplemental</u> |
|---------------------------------------|------------------------|---|
| En-Tech Infrastructures, LLC | \$566,056.00 | \$677,912.00 |
| Vortex Services, L.L.C. | \$626,717.40 | \$766,532.10 |
| Arnold Construction Co., Inc. | \$686,256.50 | \$807,201.50 |
| National Water Main Cleaning Services | \$807,554.00 | \$945,427.00 |
| Spiniello Construction | \$810,829.00 | \$955,209.00 |
| Engineer’s Estimate | \$569,600.00 | \$678,500.00 |

WHEREAS, the estimate of Mott McDonald, the Borough’s Engineer on the Project, was Five Hundred Sixty-Nine Thousand Six Hundred Dollars (\$569,600.00) for the Total Base Bid and Six Hundred Seventy Seven Thousand Five Hundred Dollars (\$678,500.00) for the Supplement for the Project, indicating that the low bid by En-Tech Infrastructures, LLC of Five Hundred Sixty-Six Thousand Fifty-Six Dollars (\$566,056.00) for the Total Base Bid and Six Hundred Seventy-Seven Thousand Nine Hundred Twelve Hundred Dollars (\$677,912.00) for the Total Bid including the Supplement for the Project is zero point sixty percent (0.60%) lower than the Engineer’s estimate and is favorable and that, upon review, the low bid price is reasonable; and,

WHEREAS, Director of Law/Borough Attorney Eric M. Bernstein, Esquire and the offices of Eric M. Bernstein & Associates, L.L.C., as well as Mott McDonald, the Borough’s Engineer on the Project, have reviewed the bid submissions and recommend the award of the bid and contract for the Project to the lowest responsive and responsible bidder, En-Tech Infrastructures, L.L.C., whose main offices are located at 71 Ruckman Road, Closter, New Jersey 07624 (hereinafter referred to as the “Contractor”) as there are no material defects with the bid proposal; and,

WHEREAS, the Borough of North Plainfield is desirous of obtaining the services of the Contractor to perform all those services contemplated in the Borough’s bid documents and the bid proposal submitted by the Contractor; and,

WHEREAS, the Borough of North Plainfield finds that the Contractor is the lowest responsive and responsible bidder for the Project, pursuant to the Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.*

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby awards the following Bid and Contract, subject to the concurrence of the NJDOT Local Aid Division Office:

| | |
|--------------------|---|
| Project: | Greenbrook Interceptor Sanitary Sewer Improvements 2024-02 Project |
| Successful Bidder: | En-Tech Infrastructures, L.L.C. |
| Base Bid: | In the Amount Not to Exceed Six Hundred Seventy-Seven Thousand Nine Hundred Twelve Hundred Dollars (\$677,912.00) for the Total Base Bid and Supplement |

BE IT FURTHER RESOLVED that the Borough Council hereby authorizes the Mayor and the Acting Borough Clerk to sign and/or execute a contract and all other necessary documents to engage the construction services of En-Tech Infrastructures, L.L.C. for the Project; and,

BE IT FURTHER RESOLVED that the award of this contract shall be subject to the certification of the Borough’s Chief Financial Officer as to the availability of funds for payment for same; and,

BE IT FURTHER RESOLVED that the award and the contract and its performance shall be consistent with all applicable laws, the Borough’s bid documents and the bid proposal of En-Tech, L.L.C. for the Project known as the Greenbrook Interceptor Sanitary Sewer Improvements 2024-02 Project.

Frank A. “Skip” Stabile
Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024

Michele Irby Garry
Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01s

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR
TO CANCEL SEWER CHARGES**

WHEREAS, the property located at 168 Interhaven Avenue, also known as Block 114 Lot 18 was erroneously coded to North Plainfield and;

WHEREAS, the property is on the border and homeowner pays sewer to the other municipality:

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of North Plainfield of Somerset County, State of New Jersey, that the Tax Collector is hereby authorized to cancel the sewer billing on this parcel.

Council President

Council Member

Introduced: December 16, 2024

Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry, Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

RESOLUTION NO. 12-16-24-01t

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

WHEREAS, Leslie Pollard inadvertently paid on taxes for Block 9 Lot 3 and has requested refund of that payment, and;

WHEREAS, her mortgage company had already paid the taxes as they should have;

BE IT RESOLVED, by the Council of the Borough of North Plainfield, that the Treasurer is authorized to make the following refunds:

Refund Real Estate Erroneous Tax Payments:

Leslie Pollard \$ 2,773.03

269 Lewis Street

North Plainfield, NJ 07060

Council President

Council Member

Introduced: December 16, 2024

Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Acting Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry, Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

**RESOLUTION NO. 12-16-24-01u
BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

PROVIDING FOR THE TRANSFER OF SURPLUS FUNDS

WHEREAS, N.J.S. 40A:4-58 provides for the transfer of surplus funds from one account to the other during the last two months of the calendar year:

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of North Plainfield that transfers be made in the Boroughs' 2024 budget appropriations in accordance with the following schedule:

BE IT FURTHER RESOLVED that this Resolution shall take effect upon adoption.

| <u>A/C #</u> <u>NAME</u> | <u>FROM</u> | <u>TO</u> |
|--------------------------------|--------------------|--------------------|
| <u>CURRENT FUND</u> | | |
| 23-220-200 Medical Insurance | \$ 37,000.00 | |
| 20-100-299 Administration-OE | | 1,500.00 |
| 20-110-100 Borough Council-S&W | | 500.00 |
| 20-110-200 Borough Council-OE | | 3,000.00 |
| 20-150-200 Tax Assessor-OE | | 5,000.00 |
| 20-135-200 Audit | | 25,000.00 |
| 43-490-200 Court | | 2,000.00 |
| | _____ | _____ |
| Totals | <u>\$37,000.00</u> | <u>\$37,000.00</u> |
| <u>SEWER UTILITY FUND</u> | | |
| 55-501-200 Sewer- OE | \$ 5,000.00 | |
| 55-501-100 Sewer-S&W | | \$ 5,000.00 |
| | _____ | |
| Totals | <u>\$ 5,000.00</u> | <u>\$ 5,000.00</u> |

Council President

Council Member

Introduced: December 16, 2024
Adopted: December 16, 2024

CERTIFICATION

I, Michele Irby Garry, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a meeting of the Borough Council held on December 16, 2024.

Michele Irby Garry, Borough Clerk
Borough of North Plainfield

Date signed: December 16, 2024

BOROUGH OF NORTH PLAINFIELD
Department of Fire Prevention and Protection

TO: Lawrence La Ronde, Mayor

FROM: William F. Eaton, Fire Chief

DATE: November 13, 2024

SUBJECT: Monthly Report for October 2024

Please find attached the monthly report of the fire department. The report indicates both monthly activity and services of the department as well as year-to-date totals where applicable.

DEPARTMENT OF FIRE PREVENTION AND PROTECTION

MONTHLY REPORT October 2024

Section 1. ALARM RESPONSE ACTIVITY

TYPES OF INCIDENTS

| FIRES | Month | Year to Date |
|---|--------------|---------------------|
| All types of Fires | 12 | 50 |
| Over Pressure, Explosion, Overheat, no fire | 1 | 3 |
| Rescue and EMS Calls (accidents, etc.) | 187 | 1716 |
| Hazardous Conditions | 12 | 139 |
| Service call/Public Assist | 25 | 151 |
| Good Intent (smoke scares) | 13 | 104 |
| False Alarm Calls | 28 | 223 |
| Severe Weather Incidents | 0 | 0 |
| Special Type Incident | 0 | 0 |
| TOTAL ALARM ACTIVITY | 277 | 2,386 |

TYPES OF ALARMS AND FIREFIGHTER RESPONSE:

| Type | Month | YTD |
|---------|-------|------|
| General | 6 | 41 |
| Still | 120 | 835 |
| EMS | 151 | 1514 |

MUTUAL AID ASSISTANCE FOR FIRE RELATED CALLS ONLY:

Mutual aid given is typically one Engine or one Truck company per incident. Mutual aid received includes all units from any outside department that was requested and responded.

| Fire - Mutual Aid | Month | YTD |
|--------------------------|--------------|------------|
| Received | 1 | 9 |
| Given | 6 | 29 |
| | | |
| EMS - Mutual Aid | Month | YTD |
| Received | 5 | 54 |
| Given | 0 | 35 |

INJURIES REPORTED AT OR DURING ALARMS:

| | Month | YTD |
|--------------|--------------|------------|
| Civilian | 0 | 1 |
| Fire Service | 2 | 3 |

Structure fire responses and other fires:

Last month there were 8 fires in the Borough: there were six (6) brush fires, one cooking fire and Incident #24-2371 was a building fire at 112 Linden Avenue, the Yeshiva Tiferes Boruch. That fire was accidentally ignited by contractors while they were working in the basement. The fire caused significant damage to the room in the basement that was affected by the fire, as well as smoke damage throughout the building. Numerous mutual aid companies responded to assist us and there were no injuries to any firefighters or occupants.

We had one mutual aid fire this month, Incident #24-1922, which was a house fire in Warren Township.

Section 2. EMERGENCY MEDICAL SERVICES

This includes the ambulance or any other emergency vehicle response to medical calls.

| EMERGENCY MEDICAL RESPONSES | Month | YEAR TO DATE |
|------------------------------------|--------------|---------------------|
| <i>Totals</i> | 151 | 1514 |

RESPONSE TIMES- EMS

Response time is defined as the time the alarm is received in fire headquarters, to the arrival of the first unit on the scene of the medical emergency. We use the nationally accepted standard of **8 minutes** for a basic life support ambulance. The following table illustrates the average response times for the past month.

| North Plainfield Calls | |
|------------------------|------------|
| Last Month | This Month |
| 5:12 | 5:20 |

EMS REVENUE

Revenue is received in the form of insurance payments through direct billing to Federal, State and private insurance providers for medically necessary emergency service. The Department also receives revenue through personal and required insurance co-payments.

A third-party company performs EMS billing for us. The service includes collecting information from patient run reports, invoicing, tracking, reporting, collection and direct deposit into a designated municipal account. The following is an accounting of the revenue received during the past month and year to date totals.

| EMS billing revenue/cost | | <i>Current month</i> | <i>Year to date</i> |
|-------------------------------|----|----------------------|---------------------|
| Insurance revenue | \$ | 25,988.98 | 255,651.06 |
| Medical Billing cost @ 8.25 % | \$ | 2,419.30 | 19,361.58 |
| TOTAL NET INCOME | \$ | 23,569.68 | 236,289.48 |

Section 3. DIVISION OF FIRE PREVENTION

Inspection activity is coordinated through the office of the Fire Official. All Borough licenses and permits, which require an inspection by the Fire Department, are performed by the Division of Fire Prevention. Permits and registrations required under the N.J. Uniform Fire Code are also processed and enforced through this division.

Fire Prevention Revenues

Revenue is received in the form of a rebate of 70% of registration fees collected by the New Jersey Bureau of Fire Safety for each life hazard use (LHU) in North Plainfield. This money is returned to the municipality to pay for the enforcement of the New Jersey Uniform Fire Code.

The Department also receives fees for permits that are issued locally for occupancies not required to be registered as life hazard uses, such as multiple family permit fees. We also receive penalty money representing assessments for failure to comply with requirements of the Uniform Fire Code.

| <i>Fire Prevention revenue</i> | | <i>Current month</i> | <i>Year to date</i> |
|---|----|----------------------|---------------------|
| LHU Rebates, Non-LHU fees and Multi-family fees | \$ | 733.00 | 79,715.82 |
| Penalty fees collected | \$ | 2,700.00 | 9,950.00 |
| YTD TOTAL NET INCOME | \$ | | 89,665.82 |

DIVISION OF FIRE PROTECTION: FIXED PROPERTY IN-SERVICE INSPECTIONS

The next table shows the numbers of properties inspected. They are listed using the same category title as are used in our fire incident reporting system. There were some adjustments in the YTD totals based on numbers from an updated YTD report generated through the program.

| <u>INSPECTION TYPE and VIOLATIONS</u> | Month | YTD |
|--|--------------|--------------|
| Non LHU Inspections | 31 | 436 |
| Life Hazard Use Inspections | 10 | 146 |
| Multiple Family Inspections | 18 | 227 |
| Incident violations | 4 | 33 |
| Re-inspections | 105 | 785 |
| Complaint inspections/Other | 25 | 274 |
| Total inspections | 193 | 1,984 |
| Total Violations issued | 129 | 1,585 |

Section 4 Training

During the past month, various platoon training was conducted. Monthly and YTD training hours are attached. During the past month, several of our members also participated in specialized training conducted through the Somerset County Fire Investigation unit as well as the Somerset County Fire Marshall's Association.

| Department Training Hours | <i>Month</i> | <i>YTD</i> |
|----------------------------------|---------------------|-------------------|
| | 44.17 | 219.92 |

Section 5. Vehicle Maintenance and Mileage

The department reports any vehicle related problems and for other equipment or building issues that are in need of repair. The following table shows major expenses for the month.

| Vehicle Name | Type | Cost | Repair Type |
|---------------------|-------------|-------------|--------------------|
| E2 | Engine | \$343.93 | Shelf Repair |
| R5 | Ambulance | \$189.99 | Battery Repair |

Monthly Mileage Report

| Vehicle | Current Month | Odometer Reading | Vehicle Status |
|----------------|----------------------|-------------------------|-----------------------|
| Engine 1 | 48 | 1,428 | In-Service |
| Engine 2 | 791 | 17,905 | In-Service |
| Truck 1 | 343 | 3,257 | In-Service |
| Rescue 1 | 499 | 26,626 | In-Service |
| Rescue 5 | 1667 | 85,825 | In-Service |
| Car 1 | 1846 | 97,470 | In-Service |
| Car 2 | 362 | 103,090 | In-Service |
| Car 3 | 91 | 162,782 | In-Service |
| Car 4 | 131 | 14,543 | In-Service |
| Car 6 | 1 | 814 | In-Service |

BOROUGH OF NORTH PLAINFIELD
Department of Fire Prevention and Protection

TO: Lawrence La Ronde, Mayor

FROM: William F. Eaton, Fire Chief

DATE: December 11, 2024

SUBJECT: Monthly Report for November 2024

Please find attached the monthly report of the fire department. The report indicates both monthly activity and services of the department as well as year-to-date totals where applicable.

DEPARTMENT OF FIRE PREVENTION AND PROTECTION

MONTHLY REPORT November 2024

Section 1. ALARM RESPONSE ACTIVITY

TYPES OF INCIDENTS

| FIRES | Month | Year to Date |
|---|--------------|---------------------|
| All types of Fires | 12 | 62 |
| Over Pressure, Explosion, Overheat, no fire | 0 | 3 |
| Rescue and EMS Calls (accidents, etc.) | 166 | 1882 |
| Hazardous Conditions | 24 | 163 |
| Service call/Public Assist | 18 | 169 |
| Good Intent (smoke scares) | 18 | 122 |
| False Alarm Calls | 22 | 245 |
| Severe Weather Incidents | 0 | 0 |
| Special Type Incident | 0 | 0 |
| TOTAL ALARM ACTIVITY | 259 | 2,645 |

TYPES OF ALARMS AND FIREFIGHTER RESPONSE:

| Type | Month | YTD |
|---------|-------|------|
| General | 9 | 50 |
| Still | 110 | 945 |
| EMS | 141 | 1655 |

MUTUAL AID ASSISTANCE FOR FIRE RELATED CALLS ONLY:

Mutual aid given is typically one Engine or one Truck company per incident. Mutual aid received includes all units from any outside department that was requested and responded.

| Fire - Mutual Aid | Month | YTD |
|--------------------------|--------------|------------|
| Received | 1 | 10 |
| Given | 6 | 35 |
| | | |
| EMS - Mutual Aid | Month | YTD |
| Received | 4 | 58 |
| Given | 1 | 36 |

INJURIES REPORTED AT OR DURING ALARMS:

| | Month | YTD |
|--------------|--------------|------------|
| Civilian | 0 | 1 |
| Fire Service | 0 | 3 |

Structure fire responses and other fires:

In the month of November there were 7 fires in the Borough: one brush fire, a vehicle fire, a rubbish fire and three (3) cooking fire and Incident #24-2388 which was a garage fire on Mali Drive. That fire was accidentally started by construction work be conducted. Due to our rapid response to this incident, our personnel were able to confine the fire to the attached garage preventing it from spreading inside the home. There was significant damage to the garage and its contents, but no injuries occurred.

Section 2. EMERGENCY MEDICAL SERVICES

This includes the ambulance or any other emergency vehicle response to medical calls.

| EMERGENCY MEDICAL RESPONSES | Month | YEAR TO DATE |
|------------------------------------|--------------|---------------------|
| <i>Totals</i> | 141 | 1655 |

RESPONSE TIMES- EMS

Response time is defined as the time the alarm is received in fire headquarters, to the arrival of the first unit on the scene of the medical emergency. We use the nationally accepted standard of **8 minutes** for a basic life support ambulance. The following table illustrates the average response times for the past month.

| North Plainfield Calls | |
|------------------------|------------|
| Last Month | This Month |
| 5:20 | 5:12 |

EMS REVENUE

Revenue is received in the form of insurance payments through direct billing to Federal, State and private insurance providers for medically necessary emergency service. The Department also receives revenue through personal and required insurance co-payments.

A third-party company performs EMS billing for us. The service includes collecting information from patient run reports, invoicing, tracking, reporting, collection and direct deposit into a designated municipal account. The following is an accounting of the revenue received during the past month and year to date totals.

| EMS billing revenue/cost | | <i>Current month</i> | <i>Year to date</i> |
|-------------------------------|----|----------------------|---------------------|
| Insurance revenue | \$ | 51,737.21 | 307,388.27 |
| Medical Billing cost @ 8.25 % | \$ | 2,239.33 | 21,600.91 |
| TOTAL NET INCOME | \$ | | 285,787.36 |

Section 3. DIVISION OF FIRE PREVENTION

Inspection activity is coordinated through the office of the Fire Official. All Borough licenses and permits, which require an inspection by the Fire Department, are performed by the Division of Fire Prevention. Permits and registrations required under the N.J. Uniform Fire Code are also processed and enforced through this division.

Fire Prevention Revenues

Revenue is received in the form of a rebate of 70% of registration fees collected by the New Jersey Bureau of Fire Safety for each life hazard use (LHU) in North Plainfield. This money is returned to the municipality to pay for the enforcement of the New Jersey Uniform Fire Code.

The Department also receives fees for permits that are issued locally for occupancies not required to be registered as life hazard uses, such as multiple family permit fees. We also receive penalty money representing assessments for failure to comply with requirements of the Uniform Fire Code.

| <i>Fire Prevention revenue</i> | | <i>Current month</i> | <i>Year to date</i> |
|---|-----------|----------------------|---------------------|
| LHU Rebates, Non-LHU fees and Multi-family fees | \$ | 10,287.83 | 89,426.65 |
| Penalty fees collected | \$ | 0 | 9,950.00 |
| <i>YTD TOTAL NET INCOME</i> | \$ | | 99,376.65 |

DIVISION OF FIRE PROTECTION: FIXED PROPERTY IN-SERVICE INSPECTIONS

The next table shows the numbers of properties inspected. They are listed using the same category title as are used in our fire incident reporting system. There were some adjustments in the YTD totals based on numbers from an updated YTD report generated through the program.

| <u>INSPECTION TYPE and VIOLATIONS</u> | Month | YTD |
|--|--------------|--------------|
| Non LHU Inspections | 35 | 471 |
| Life Hazard Use Inspections | 0 | 146 |
| Multiple Family Inspections | 98 | 325 |
| Incident violations | 4 | 37 |
| Re-inspections | 84 | 869 |
| Complaint inspections/Other | 40 | 314 |
| Total inspections | 261 | 2,245 |
| Total Violations issued | 133 | 1,718 |

Section 4 Training

During the past month, part of the platoon training included mutual aid sessions of Rapid Intervention training with the Plainfield Fire Division. Monthly and year to date totals are below.

| Department Training Hours | <i>Month</i> | <i>YTD</i> |
|----------------------------------|---------------------|-------------------|
| | 46.92 | 266.84 |

Section 5. Vehicle Maintenance and Mileage

The department reports any vehicle related problems and for other equipment or building issues that are in need of repair. The following table shows major expenses for the month.

| Vehicle Name | Type | Cost | Repair Type |
|---------------------|-------------|-------------|--------------------|
|---------------------|-------------|-------------|--------------------|

No major expenses

Monthly Mileage Report

| Vehicle | Current Month | Odometer Reading | Vehicle Status |
|----------------|----------------------|-------------------------|-----------------------|
| Engine 1 | 60 | 1,488 | In-Service |
| Engine 2 | 378 | 18,283 | In-Service |
| Truck 1 | 238 | 3,495 | In-Service |
| Rescue 1 | 1,600 | 28,226 | In-Service |
| Rescue 5 | 349 | 86,174 | In-Service |
| Car 1 | 412 | 97,882 | In-Service |
| Car 2 | 255 | 103,345 | In-Service |
| Car 3 | 49 | 162,831 | In-Service |
| Car 4 | 349 | 14,892 | In-Service |
| Car 6 | 164 | 978 | In-Service |

November 2024

Board of Health Monthly Report



North Plainfield

PREPARED BY THE SOMERSET COUNTY DEPARTMENT OF HEALTH



Somerset County Department of Health – Board of Health Monthly Report

North Plainfield

November 2024

Communicable Disease and Nursing

Schools Immunization Audits



Yearly audits of Preschool, Elementary, Middle and High School student immunization records to ensure compliance with NJ Law regarding immunization requirements.

Immunization Audits for Schools/Daycare Facilities

- North Plainfield High School

Community Disease Control and Prevention



Investigation, surveillance, and reporting of communicable diseases.

- Cases of all reportable communicable diseases continue to be investigated on a daily basis as per NJDOH guidance.
- SCDOH works with schools, daycares, long-term care facilities, and other non-healthcare settings to identify outbreaks and provide public health recommendations to these facilities.
- Tuberculosis (TB) control through case monitoring and management, contact follow-up, and provision of medications.
- Childhood lead poisoning prevention through blood lead screening and assessment of lifestyle and environment for sources of lead.
 - New cases of elevated blood lead levels: 2
 - Repeat testing for elevated blood lead levels: 1
 - Home visits conducted for elevated blood lead levels: 2
- Chronic disease resources are available as well as educational programs and screenings to increase awareness, encourage prevention, and promote early detection of cancer and other chronic diseases. Chronic disease prevention efforts and outreach are in collaboration with various community organizations and members.



Total Number of Communicable Disease Cases Investigated

- 6



Top Three Communicable Diseases

- Novel Coronavirus- 2019 NCOV – 2
- Hepatitis C – 1
- Lyme Disease -1

Community Health Screenings & Vaccine Clinics



Community Health Screenings

- Zufall Clinic at Bound Brook – 11/18
- Franklin Food Bank – 11/21
- Bound Brook Presbyterian – 11/24

Community Flu Vaccine Clinics

- Raritan Boro Municipal Bldg – 11/8
- North Plainfield Community Center – 11/12

Vaccines for Children (VFC) Clinic

SCDOH offers free vaccine clinics for routine immunizations to children 18 years and younger who live in Somerset County and meet at least one of the following eligibility requirements: uninsured, American Indian or Alaska Native, or enrolled in NJ Family Care Plan A.

- Richard Hall Community Mental Health Center – 11/4, 11/7
- Matheny – 11/5



Somerset County Department of Health – Board of Health Monthly Report

North Plainfield

November 2024

Consumer Health

Consumer Health Program Overview



- Plan Reviews: 0
- Retail food inspections: 4
- Retail Food re-inspections: 1
- Retail Food pre-operational inspections: 2
- Special Event applications: 1
- Recreational bathing inspection: 0
- Complaint Investigations: 0
- Received animal bite report: 0

Administrative



- File Searches: 1
- Issued retail food, hotel, recreational bathing, and vending machine licenses.

Training and Education



- None to report for this month

Environmental



- Well Installation Inspections: 0
- Well Installation Permits Issued: 0
- Septic Inspection Reports: 0

Childhood Lead Prevention



- New cases of elevated blood lead levels: 2
- Repeat testing for elevated blood lead levels: 1
- Home visits conducted for elevated blood lead levels: 2
- Lead environmental investigation inspections: 2

Court Proceedings / Enforcement Actions



- Notice of Violation (NOVs) Issued: 0
- Court Appearances: 3
- Fines Issued: \$300

Basic Food Handler Certification



- Completion of ServSafe Basic Food Handler course: 0



Somerset County Department of Health – Board of Health Monthly Report
North Plainfield
November 2024
Consumer Health

| Monthly Activity Report - November | | |
|---|----------------|------------------|
| Inspections | Initial | Follow-up |
| Body Art Facilities | | |
| Child Care | | |
| Demolition | | |
| Hotels | | |
| Housing | | |
| Housing Common Area | | |
| Massage Parlor | | |
| Mobile Food | | |
| Retail Food | 4 | 1 |
| Retail Food Pre-op | 2 | |
| Recreational Bathing | | |
| Schools | | |
| Septic System Abandonment | | |
| Septic System Installation | | |
| Temp. Food | 1 | |
| UST Removal | | |
| Vending | | |
| Well Abandonment | | |
| Well Installation | | |
| Youth Camp | | |
| | | |
| Investigations | | |
| | | |
| Property Maintenance | | |
| Garbage/Debris | | |
| Vermin/Insect | | |
| Animal | | |
| Mold | | |
| Heat | | |
| Retail Food | | |
| Housing/Multiple Dwelling | | |
| Sewage | | |
| Lead | 1 | |
| Odor-Non-CEHA | | |
| Noise-Non-CEHA | | |
| Other | | |
| | | |
| Reviews | | |
| | | |
| File | 1 | |
| Laboratory Results | | |
| Planning Board/ Board of Adj. | | |
| PWTA Reports | | |
| Retail Food | | |
| Septic System | | |
| Soil Importation | | |
| Special Events | | |
| | | |
| Miscellaneous | | |
| | | |
| Administrative Hearings | | |
| Consultations | | |
| Court Appearances | 3 | |
| Fines | 300 | |
| NOVs Issued | | |
| Permeability Test Witnessing | | |
| Rabies Investigation | | |
| Short Courses | | |
| Summonses Issued | | |
| TRC Meetings | | |
| Pre-Application Meetings | | |

RETAIL FOOD INSPECTION RATINGS REPORT

| COMPANY NAME | CITY | RISK TYPE | INSPECT DATE | SAT | SAT-A | SAT-B | COND SAT | UNSAT | PRE-OP INSP | INITIAL INSP | RE-INSP | FOLLOW-UP |
|---------------------------|------------------|-----------|--------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|
| DLICIAS MISKY LLC | NORTH PLAINFIELD | 2 | 11/27/2024 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| TEXAS ROADHOUSE | NORTH PLAINFIELD | 3 | 11/6/2024 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| GLAZED & CONFUSED 11-9-24 | NORTH PLAINFIELD | 1 | 11/9/2024 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| PONCH SUIZO RESTAURANT | NORTH PLAINFIELD | 3 | 11/12/2024 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| PARADISE CAFE & MORE LLC | NORTH PLAINFIELD | 2 | 11/13/2024 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| TEXAS ROADHOUSE | NORTH PLAINFIELD | 3 | 11/21/2024 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| GRAB & GO | NORTH PLAINFIELD | 2 | 11/25/2024 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| EAT WELL MODERN BUFFET | NORTH PLAINFIELD | 4 | 11/26/2024 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| TOTALS | | | | 3 | 3 | 3 | 1 | 0 | 2 | 4 | 1 | 0 |



Somerset County Department of Health – Board of Health Monthly Report North Plainfield Borough November 2024

County Environmental Compliance & Enforcement

Air Quality



- Dry cleaner inspections: 0
- B Source: 0
- Noise Complaints: 0
- Complaints: 0
- NJDEP referrals: 0
- Idling enforcement: 0

Solid Waste



- Facility inspections: 0
- Demo checks: 0
- Container inspections: 0
- Hauler inspections: 0
- Single-Use Plastics Inspection: 0
- Complaints: 0
- NJDEP referrals: 0

Water



- Water pollution investigations: 0
- Transient well inspections: 0
- Non transient well inspections: 0
- Complaints: 1
- NJDEP referrals: 0

Pesticides



- IPM inspections: 0
- Landscaper inspections: 0
- Complaints: 0
- NJDEP referrals: 0

Open Public Records Act (OPRA)



- OPRA reports completed: 0



Somerset County Department of Health – Board of Health Monthly Report November 2024

Health Education Services

Monthly Health Observances



SCDOH health educators promote and bring awareness to monthly health observances through press releases, social media & community outreach opportunities.

- National Diabetes Month
- National Gratitude Month
- Pancreatic Cancer Awareness Month
- Lung Cancer Awareness Month
- National Brush Day – 11/1
- National Stress Awareness Day – 11/6
- World Diabetes Day – 11/14
- Great American Smokeout – 11/21

Community Outreach/Programming – *Listed on calendar below*



Social Media

- Outreach on X (formerly known as Twitter) and Facebook for monthly health observances, healthy eating, managing stress, diabetes, physical activity, holiday food safety, drought information, dental health, preparedness/MRC, lung cancer awareness, upcoming clinics, screenings and programs, etc.
- Follow us!
 - Facebook → @SomersetCountyDOH
 - X (Twitter) → @SCHealthDept

Community Outreach/Programs

- Somerville Farmer's Market – 11/3
- Basic Food Handler Course – 11/6
- Chronic Disease Self-Management Program – 11/5 – 12/10 at North Plainfield Community Center – *Cancelled due to low registration*
- HealthEASE Presentation - Keeping Up the Beat – Heart Health Presentation at Quail Brook Senior Center (Franklin) – 11/20

Meetings

- Healthier Somerset Monthly Meeting – 11/19
 - Healthier Somerset CHIP Committee Meeting – 11/13
- RCDC Grant Call with NJDOH – 11/12
- Somerset County Latino Advisory Council Meeting – 11/25

Publications



- Press Release: [Somerset County Department of Health Shares Resources and Information on Lung Cancer Screenings](#)

SCDOH Website Management



- Webpage Updates
 - Homepage → Added information about the upcoming Chronic Disease Self-Management Program at Quail Brook Senior Center
 - Clinical Services → Added community health screenings events
 - Health Education → Added HealthEASE Presentation information

Upcoming/In Development



- Morris-Somerset Regional Chronic Disease Coalition (RCDC) Quarter 2 meeting – 12/10
- Basic Food Handler Course – 12/11
- HealthEASE Presentations
 - Be Wise about Your Medications Presentation at Quail Brook Senior Center (Franklin) – 12/19
 - Be Wise about Your Medications Presentation at North Plainfield Community Center 1/14
 - Standing Tall Against Falls – Fall Prevention at Somerville Senior Housing (Somerville) – 1/16
 - Keeping Up the Beat – Heart Health Presentation at Somerville Library – 2/12
 - Keeping Up the Beat – Heart Health Presentation at Manville Library – 2/20
- Chronic Disease Self-Management Program at Quail Brook Senior Center (Franklin) – 1/21 – 2/25
- Diabetes Self-Management Program at SCDOH Offices (Somerville) – 1/29 – 3/5

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--|---|--------------------------------------|--|----------|--------|----------|
| Social Media posts for Health Observances throughout the month | | | | | 1 | 2 |
| 3 Somerville Farmer's Market | 4 | 5 | 6 Basic Food Handler Course | 7 | 8 | 9 |
| 10 | 11 | 12 RCDC Grant Call with NJDOH | 13 Healthier Somerset – Chronic Disease Workgroup Meeting | 14 | 15 | 16 |
| 17 | 18 | 19 Healthier Somerset Meeting | 20 HealthEase Presentation at Quail Brook | 21 | 22 | 23 |
| 24 | 25 Somerset County Latino Advisory Council Meeting | 26 | 27 | 28 | 29 | 30 |



Somerset County Department of Health – Board of Health Monthly Report November 2024

Public Health Emergency Preparedness – LINCS Team

Public Health Emergency Preparedness Outreach/Activities



- COVID-19 rapid antigen test-kit distribution – 3,460
- Flu Clinics – 11/8 (Raritan), 11/12 (North Plainfield)
- TTX Planning Meeting – 11/14
- NJHCC Meeting (Virtual) – 11/14
- NJDOH LINCS Grantee Meeting – 11/15

LINCS Messages



The SCDOH receives messages from the New Jersey Department of Health and disseminates them to county partners and organizations who are the target audiences for the message via email. There are seven categories.

- Public Health Information – 10 messages sent
- Public Health Update – 0 messages sent
- Public Health Advisory – 3 messages sent
- Public Health Alert – 1 message sent
- Training – 5 messages sent
- Recalls – 5 messages sent
- Somerset County Department of Health LINCS Messages – 2 messages sent

Somerset County Medical Reserve Corps



- New Volunteer Application – 0
- Approved Volunteer Application – 0
- MRC Volunteer Training – 0
- MRC Volunteers at Community Outreach Events– Girls on the Run 11/24 (Somerville)

Upcoming/In Development



- LINCS Outreach
- NJDOH Statewide PHENS Meeting – 12/3
- NJDOH Statewide HERC Meeting – 12/4
- TTX Planning Meeting – 12/5
- Safety Committee Meeting – 12/6
- LINCS Guided Discussion – 12/10
- NJDOH Statewide MRC Meeting – 12/11
- Public Health Preparedness Presentation – 12/11
- TTX Planning Meeting – 12/12
- NJDOH LINCS iCAM Meeting – 12/17

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|--------|--------------------------------------|-----------|---|--------------------------------|----------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 Flu Clinic Raritan | 9 |
| 10 | 11 | 12 Flu Clinic North Plainfield | 13 | 14 TTX Planning Meeting NJHCC Meeting (Virtual) | 15 LINCS Grantee Meeting | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 MRC Volunteer at Community Event – Girls on the Run (Somerville) | 25 | 26 | 27 | 28 | 29 | 30 |